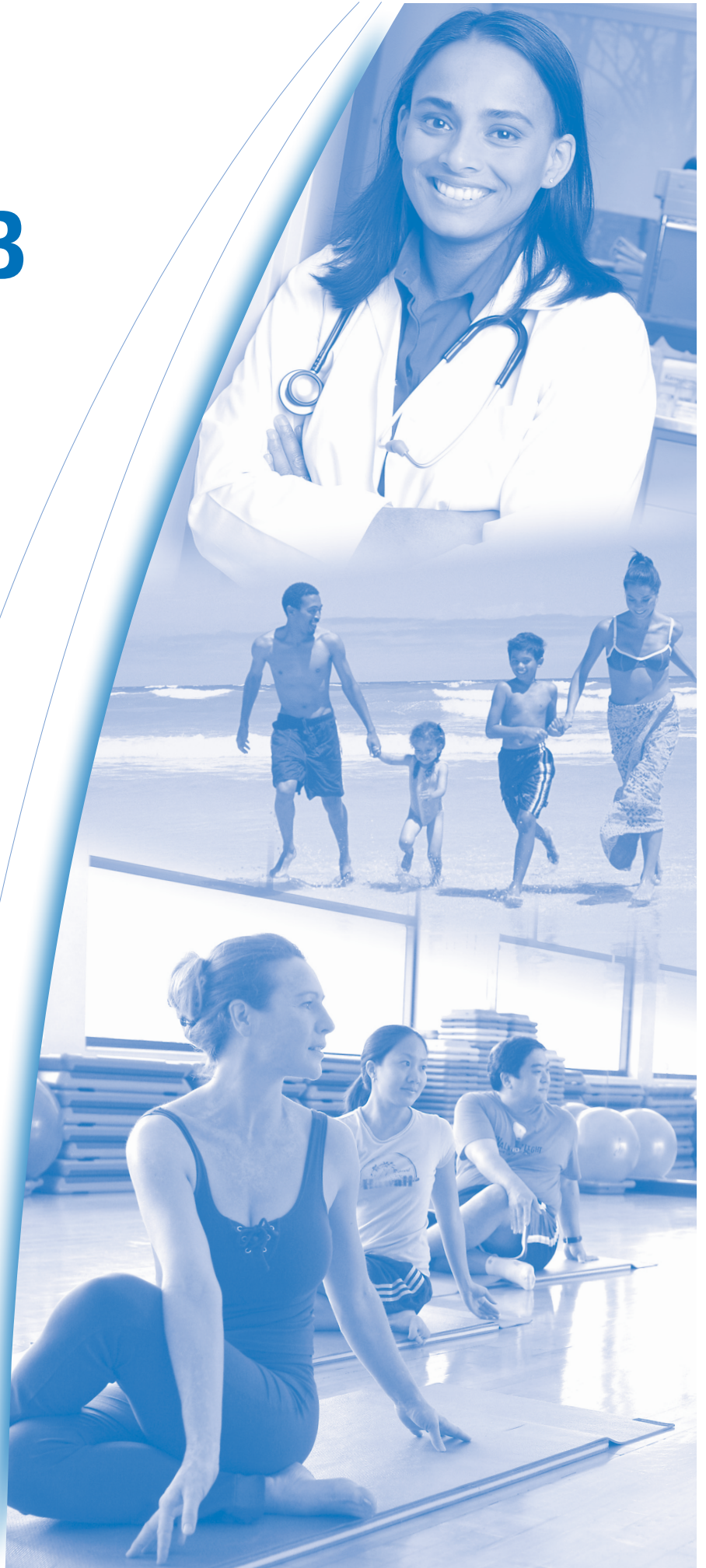


# HMSA's CompMED-B

For Sole Proprietors

## Guide to Benefits

January 2012





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**CHAPTER**  
**1**

**This Chapter Covers**

- What You Should Know about this Guide to Benefits ..... 1
- Summary of Provider Categories ..... 2
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**What You Should Know about this Guide to Benefits**

**About Your Comprehensive Medical Plan**

Your health care coverage is a Comprehensive Medical plan. This means you have medical benefits for your health care needs including office visits, inpatient facility services, outpatient facility services, and other provider services. This coverage offers you flexibility in the way you get medical benefits. Your opportunity to take an active role in your health care decisions makes this coverage special. In general, to get the lowest out-of-pocket costs possible, you should seek services from *HMSA Participating Providers*.

To keep pace with change, HMSA’s New Technology Assessment Committee uses scientific evidence to evaluate new developments in technology and new applications of existing technologies. The Committee’s recommendations are a critical factor in our decisions to cover new technologies and applications. HMSA’s Pharmacy and Therapeutics Advisory Committee, composed of practicing physicians and pharmacists from the community, meet quarterly to assess drugs, including new drugs, for inclusion in HMSA’s plans. Drugs that meet the Committee’s standards for safety, efficacy, ease of use, and value are included in various plan formularies. For more information on coverage under this plan, see *Chapter 4: Description of Benefits* and *Chapter 6: Services Not Covered*.

**Terminology**

The terms *You* and *Your* mean you and your family members eligible for this coverage. *We*, *Us*, and *Our* refer to HMSA.

The term *Provider* means an approved physician or other practitioner who provides you with health care services. Your provider may also be the place where you get services, such as a hospital or skilled nursing facility. Also, your provider may be a supplier of health care products, such as a home or durable medical equipment supplier.

**Definitions**

Throughout this guide, terms appear in *Bold Italics* the first time they are defined. Terms are also defined in *Chapter 11: Glossary*.

**Questions**

If you have any questions, please call us. More details about plan benefits will be provided free of charge. We list our telephone numbers on the back cover of this guide.

# Chapter 1: Important Information

## Summary of Provider Categories

This chart shows how the various provider categories impact your benefits.

	Provider Category			
	HMSA Participating Provider	BlueCard Participating Provider	Contracting Provider	Nonparticipating Provider (in or out of state)
Does your provider contract with HMSA?	Yes	No, contracts with the BlueCard Program.	Yes, contracts with HMSA for transplant services.	No, does not contract with HMSA or the BlueCard program.
Does your provider always file claims for you?	Yes	Yes	Yes	No, you may have to file your own claims.
Does your provider accept eligible charge as payment in full? If so, you do not pay any difference between actual charge and eligible charge.	Yes	Yes	Yes	No, you pay any difference between the actual charge and the eligible charge.  <i>See From What Provider Category Did You Receive Care? in the section labeled Questions We Ask When You Receive Care later in this chapter.</i>
Do you pay the provider deductibles and copayments? If so, we send benefit payment directly to the provider.	Yes	Yes	Yes	No, you pay provider in full. We send benefit payments to you.
Does your provider get precertification approvals for you?	Yes	No, you are responsible for getting approval.	Yes	No, you are responsible for getting approval.

## Care While You are Away from Home

### Care Outside of Hawaii (BlueCard® Program)

We have a variety of relationships with other Blue Cross and/or Blue Shield Licensees referred to generally as “Inter-Plan Programs.” Whenever you obtain healthcare services outside of Hawaii, the claims for these services may be processed through one of these Inter-Plan Programs, which include the BlueCard Program and may include negotiated National Account arrangements available between us and other Blue Cross and Blue Shield Licensees.

Typically, when accessing care outside of Hawaii, you will obtain care from healthcare providers that have a contractual agreement (i.e., are participating providers) with the local Blue Cross and/or Blue Shield Licensee in that other geographic area (“Host Blue”). In some instances, you may obtain care from nonparticipating healthcare providers. Our payment practices in both instances are described below.

### BlueCard® Participating Providers

Under the BlueCard® Program, when you access covered healthcare services within the geographic area served by a Host Blue, HMSA will remain responsible for fulfilling our contractual obligations. However, the Host Blue is responsible for contracting with and generally handling all interactions with its participating healthcare providers.

Whenever you access covered healthcare services outside Hawaii and the claim is processed through the BlueCard Program, the amount you pay for covered healthcare services is calculated based on the lower of:

- The billed covered charges for your covered services; or
- The negotiated price that the Host Blue makes available to HMSA.

Often, this “negotiated price” will be simple discount that reflects an actual price that the Host Blue pays to your healthcare provider. Sometimes, it is an estimated price that takes into account special arrangements with your healthcare provider or provider group that may include types of settlements, incentive payments, and/or other credits or charges. Occasionally, it may be an average price, based on a discount that results in expected average savings for similar types of healthcare providers after taking into account the same types of transactions as with an estimated price.

Estimated pricing and average pricing, going forward, also take into account adjustments to correct for over – and underestimation of modifications of past pricing for the types of transaction modifications noted above. However, such adjustments will not affect the price HMSA uses for your claim because they will not be applied retroactively to claims already paid.

Laws in a small number of states may require the Host Blue to add a surcharge to your calculation. If any state laws mandate other liability calculations methods, including a surcharge, we would then calculate your liability for any covered healthcare services according to applicable law.

### Nonparticipating Providers Outside Hawaii

When covered healthcare services are provided outside of Hawaii by nonparticipating healthcare providers, the amount you pay for such services will generally be based on either the Host Blue’s nonparticipating healthcare provider local payment or the pricing arrangements required by applicable state law. In these situations, you will be liable for the difference between the amount the nonparticipating healthcare provider bills and the payment we will make for the covered services as set forth in this paragraph.

In certain situations, we may use other payment bases, such as billed covered charges, the payment we would make if the healthcare services had been obtained within our service area, or a special negotiated payment, as permitted under Inter-Plan Programs Policies, to determine the amount we will pay for services rendered by nonparticipating healthcare providers. In these situations, you will be liable for the difference between the amount that the nonparticipating healthcare provider bills and the payment we will make for covered services as set forth in this paragraph.

Benefit payments for covered emergency services provided by nonparticipating providers are a “reasonable amount” as defined by federal law at 45 CFR

# Chapter 1: Important Information

§147.138(b).

## Finding BlueCard Participating Providers

The Host Blue in the area where you need services can provide you with information on participating providers in the area. You can also visit the BlueCard Doctor and Hospital Finder web site ([www.BCBS.com](http://www.BCBS.com)) or call 1-800-810-BLUE (2583).

## Carry Your Member Card

Always carry your HMSA Member Card. Your member card ensures that you receive all the conveniences you're used to when you get medical services at home in Hawaii. The card tells participating providers which independent Blue Plan you belong to. It also includes information the provider needs to file your claim for you.

---

## Questions We Ask When You Receive Care

### Is the Care Covered?

To receive benefits, the care you receive must be a covered treatment, service, or supply. See *Chapter 4: Description of Benefits* for a listing of covered treatment, services and supplies.

### Does the Care Meet Payment Determination Criteria?

All care you receive must meet all of the following Payment Determination Criteria:

- For the purpose of treating a medical condition.
- The most appropriate delivery or level of service, considering potential benefits and harms to the patient.
- Known to be effective in improving health outcomes; provided that:
  - Effectiveness is determined first by scientific evidence;
  - If no scientific evidence exists, then by professional standards of care; and
  - If no professional standards of care exists or if they exist but are outdated or contradictory, then by expert opinion; and
- Cost-effective for the medical condition being treated compared to alternative health interventions, including no intervention. For purposes of this paragraph, cost-effective shall not necessarily mean the lowest price.

Services that are not known to be effective in improving health outcomes include, but are not limited to, services that are experimental or investigational.

Definitions of terms and more information regarding application of this Payment Determination Criteria are contained in the Patient's Bill of Rights and Responsibilities, Hawaii Revised Statutes § 432E-1.4. The current language of this statutory provision will be provided upon request. Requests should be submitted to HMSA's Customer Service Department.

The fact that a physician may prescribe, order, recommend, or approve a service or supply does not in itself mean that the service or supply meets Payment Determination Criteria, even if it is listed as a covered service.

Except for BlueCard participating and BlueCard PPO providers, participating providers may not bill or collect charges for services or supplies that do not meet HMSA's Payment Determination Criteria unless a written acknowledgement of financial responsibility, specific to the service, is obtained from you or your legal representative prior to the time services are rendered.

Participating providers may, however, bill you for services or supplies that are excluded from coverage without getting a written acknowledgement of financial responsibility from you or your representative. See *Chapter 6: Services Not Covered*.

More than one procedure, service, or supply may be appropriate to diagnose and treat your condition. In that case, we reserve the right to approve only the least costly treatment, service, or supply.

You may ask your physician to contact us to decide if the services you need meet our Payment Determination Criteria or are excluded from coverage before you receive the care.

## Chapter 1: Important Information

### Is the Care Consistent with HMSA's Medical Policies?

To be covered, the care you get must be consistent with HMSA's medical policies. These are policies drafted by HMSA Medical Directors, many of whom are practicing physicians, with community physicians and nationally recognized authorities. Each policy provides detailed coverage criteria for when a specific service, drug, or supply meets payment determination criteria. If you have questions about the policies or would like a copy of a policy related to your care, please call us at one of the telephone numbers on the back cover of this guide.

### From What Provider Category Did You Receive Care?

Your benefits may be different depending on the category of provider that you receive care from. In general, you will get the maximum benefits possible when you receive services from an HMSA participating provider.

When you see a nonparticipating provider you will owe any copayment that applies to the service plus the difference between HMSA's eligible charge and the provider's actual charge. Also, nonparticipating providers have not agreed to HMSA's payment policies and can bill you for services or other charges that HMSA does not cover. Participating providers have agreed not to charge you for these services. These amounts will be included in the nonparticipating provider's actual charge.

For more information on provider categories see the sections *Summary of Provider Categories* and *Care While You are Away from Home* earlier in this chapter.

**Please note:** Your participating provider may refer services to a nonparticipating provider and you may incur a greater out-of-pocket expense.

For example, your participating provider may send a blood sample to a nonparticipating lab to analyze. Or, your participating provider may send you to a nonparticipating specialist for added care.

### Is the Service or Supply Subject to a Benefit Maximum?

**Benefit Maximum** is the maximum benefit amount allowed for a covered service or supply. A coverage maximum may limit the dollar amount, the duration, or the number of visits. For information about benefit maximums, read *Chapter 2: Payment Information* and *Chapter 4: Description of Benefits*.

### Is the Service or Supply Subject to Precertification?

Certain services require our prior approval. HMSA participating providers get approval for you, but other providers may not. If you receive services from a BlueCard or nonparticipating provider and approval for certain services is not obtained, benefits may be denied. In some cases, benefits are denied entirely. For services subject to approval, read *Chapter 5: Precertification*.

### Did You Receive Care from a Provider Recognized and Approved by Us?

To determine if a provider is recognized and approved, we look at many factors including licensure, professional history, and type of practice. All participating providers and some nonparticipating providers are recognized and approved. To find out if your physician is a participating provider, refer to your **HMSA Directory of Participating Providers**. If you need a copy, call us and we will send one to you or visit [www.hmsa.com](http://www.hmsa.com). To find out if a nonparticipating provider is recognized and approved, call us at one of the telephone numbers on the back cover of this guide.

### Did a Provider Order the Care?

All covered treatment, services, and supplies must be ordered by a recognized and approved provider.

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## What You Can Do to Maintain Good Health

### Practice Good Health Habits

Staying healthy is the best way to control your health care costs. Take care of yourself all year long. See your provider early. Don't let a minor health problem become a major one. Take advantage of your preventive care benefits.

# Chapter 1: Important Information

## Be a Wise Consumer

You should make informed decisions about your health care. Be an active partner in your care. Talk with your provider and ask questions. Understand the treatment program and any risks, benefits, and options related to it.

Take time to read and understand your **Report to Member**. This report shows how we applied benefits. You may receive copies of your report online through My Account on hmsa.com or by mail upon request. Make sure you are billed only for those services you received.

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## Interpreting this Guide

### Agreement

The Agreement between us and you is made up of all of the following:

- This *Guide to Benefits*.
- Any riders and/or amendments.
- The enrollment form submitted to us.

### Our Rights to Interpret this Document

We will interpret the provisions of the Agreement and will determine all questions that arise under it. We have the administrative discretion:

- To determine if you meet our written eligibility requirements.
- To determine the amount and type of benefits payable to you or your dependents according to the terms of this Agreement.
- To interpret the provisions of this Agreement as is needed to determine benefits, including decisions on medical necessity.

Our determinations and interpretations, and our decisions on these matters are subject to *de novo* review by an impartial reviewer as provided in this Guide to Benefits or as allowed by law. If you do not agree with our decision interpretation or determination, you may appeal. See *Chapter 8: Dispute Resolution*.

No oral statement of any person shall modify or otherwise affect the benefits, limits and exclusions of this Guide to Benefits, convey or void any coverage, or increase or reduce any benefits under this Agreement.

**CHAPTER**  
**2**

**This Chapter Covers**

- Eligible Charge..... 7
- Copayment..... 7
- Annual Deductible..... 8
- Annual Copayment Maximum ..... 9
- Maximum Allowable Fee ..... 9
- Benefit Maximum..... 10
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---

**Eligible Charge**

**Definition**

For most services, except for emergency services provided by nonparticipating providers, the **Eligible Charge** is the lower of either the provider's *actual* charge or the amount we establish as the *maximum allowable fee*. HMSA's payment, and your copayment, are based on the eligible charge. **Exception:** For services provided by participating facilities, HMSA's payment is based on the maximum allowable fee and your copayment is based on the lower of the actual charge or the maximum allowable fee.

The eligible charge for emergency services provided by nonparticipating providers is calculated in accord with federal law as described at 45 CFR § 147.138(b).

Participating providers agree to accept HMSA's payment plus your copayment as payment in full for covered services. Nonparticipating providers generally do not. If you receive services from a nonparticipating provider, you are responsible for a copayment plus any difference between the actual charge and the eligible charge.

**Please note:** Eligible charge does not include excise or other tax. You are responsible for all taxes related to the medical care you receive.

---

**Copayment**

**Definition**

A *copayment* applies to most covered services. It is either a fixed percentage of the eligible charge or a fixed dollar amount. **Exception:** For services provided at a participating facility, your copayment is based on the lower of the facility's actual charge or the maximum allowable fee. You owe a copayment even if the facility's actual charge is less than the maximum allowable fee.

**Please note:** If you receive services from a nonparticipating or noncontracting provider, you are responsible for the copayment **plus** any difference between the *actual charge and the eligible charge*.

**Amount**

See *Chapter 3: Summary of Benefits and Your Payment Obligations*.

## Chapter 2: Payment Information

### Examples

Here are two examples of how the copayment works.

Let's say you have a sore throat and go to a participating physician to have it checked.

- The physician's bill or actual charge = \$125.
- HMSA's eligible charge = \$60.
- Your copayment = \$17.

If you go to a nonparticipating physician, your out of pocket will be higher.

- The physician's bill or actual charge = \$125
- HMSA's eligible charge = \$60
- Your copayment = \$17
- The difference between the actual charge and the eligible charge = \$65.
- You owe \$82 (your copayment plus the difference between the actual charge and the eligible charge)

---

### Annual Deductible

#### Definition

**Annual Deductible** is the fixed dollar amount you must pay each calendar year before benefits subject to the annual deductible become available. You cannot pay the annual deductible amount to us in advance. You must meet the deductible on a claim by claim basis.

The following amounts you pay do not apply toward meeting the annual deductible:

- Copayments for services that are not subject to the annual deductible.
- Payments for services subject to a maximum once you reach the maximum. See *Benefit Maximum* later in this chapter.
- The difference between the actual charge and the eligible charge that you pay when you get services from a nonparticipating provider.
- Payments for noncovered services.
- Any amounts you owe in addition to your copayment for covered services.

**Please note:** For services subject to the annual deductible see *Chapter 3: Summary of Benefits and Your Payment Obligations*.

#### Amount

\$300 per person or

\$900 (maximum) per family

#### Example

Here is an example of how the annual deductible works. Let's say you have single coverage, your annual deductible is \$300, and you always receive services from a participating provider:

- In March, you fall down the stairs and are prescribed outpatient physical therapy. The eligible charge for the covered sessions is \$250. You are responsible for the entire amount because you have not met the annual deductible.
- In April, you become ill and require ground ambulance transportation to the hospital. The eligible charge is \$300. You owe \$50 to meet the remaining deductible balance, plus a \$50 copayment (20% of the remaining \$250 balance). For the remainder of the calendar year, you will pay no deductible.

Here is an example of how your maximum per family deductible works:

- In February, your daughter is tested for allergies at the doctor's office. The eligible charge is \$75. You are responsible for the entire amount because you have not met the per person annual deductible.
- In March, your spouse becomes ill and is hospitalized for one day. The eligible charge is \$800. You are responsible for \$300 (because you have not met the per person annual deductible) plus a \$100 copayment (20% of the remaining \$500 balance).
- In April, you become ill and are hospitalized for one day. The eligible charge is \$800. You are responsible for \$300 (because you have not met the per person annual deductible) plus a \$100 copayment (20% of the remaining \$500 balance).

## Chapter 2: Payment Information

- In May, your daughter requires x-rays. The eligible charge is \$200. You are responsible for the entire amount because you have not met the per person annual deductible.
- In June, your son requires inhalation therapy. The eligible charge is \$125. You are responsible for \$25 (because you have previously paid \$875 in per person deductibles) plus \$20 (20% of the remaining \$100). For the remainder of the calendar year, you will pay no per person deductibles.

---

### Annual Copayment Maximum

#### Definition

The **Annual Copayment Maximum** is the maximum deductible and copayment amounts you pay in a calendar year. Once you meet the copayment maximum you are no longer responsible for deductible or copayment amounts unless otherwise noted.

#### Amount

\$3,000 per person

\$9,000 (maximum) per family

#### When You Pay More

The following amounts do not apply toward meeting the copayment maximum. Also, you are still responsible for these amounts after you have met the copayment maximum.

- Copayments for Medical Foods, Prescription Drugs and Supplies and Online Care.
- Payments for services subject to a maximum once you reach the maximum. See *Benefit Maximum* later in this chapter.
- The difference between the actual charge and the eligible charge that you pay when you get services from a nonparticipating provider.
- Payments for noncovered services.
- Any amounts you owe in addition to your copayment for covered services.

---

### Maximum Allowable Fee

#### Definition

The **Maximum Allowable Fee** is the maximum dollar amount paid for a covered service, supply, or treatment.

These are examples of some of the methods we use to determine the Maximum Allowable Fee:

- For most services, supplies, or procedures, we consider:
  - Increases in the cost of medical and non-medical services in Hawaii over the last year.
  - The relative difficulty of the service compared to other services.
  - Changes in technology.
  - Payment for the service under federal, state, and other private insurance programs.
- For *some facility-billed services*, we use a per case, per treatment, or per day fee (per diem) rather than an itemized amount (fee for service). This does not include practitioner-billed facility services. For nonparticipating hospitals, our maximum allowable fee for all-inclusive daily rates established by the hospital will never exceed more than if the hospital had charged separately for services.
- For *services billed by BlueCard participating providers outside of Hawaii*, we use the lower of the provider's actual charge or the negotiated price passed on to us by the on-site Blue Cross and/or Blue Shield Plan. For more information on HMSA's payment practices under the BlueCard Program, see *Care While You are Away from Home* in *Chapter 1: Important Information*.
- For *prescription drugs and supplies*, we use nationally recognized pricing sources and other relevant information. The allowable fee includes a dispensing fee. Any discounts or rebates that we receive will not reduce the charges that your copayments are based on. We apply discounts and rebates to reduce prescription drugs and supplies coverage rates.

## Chapter 2: Payment Information

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### Benefit Maximum

#### Definition

A **Benefit Maximum** is a limit that applies to a specified covered service or supply. A service or supply may be limited by dollar amount, duration, or number of visits. The maximum may apply per:

- *Service.* For example, Online Care is limited to no more than 15 minutes per session.
- *Calendar year.* For example, you are eligible to receive benefits for up to 120 skilled nursing facility days each calendar year.

#### Where to Look for Limitations

See *Chapter 4: Description of Benefits*.

---

### Carryover of Benefits from Previous Coverage

#### Definition

If you were covered by HMSA under a different coverage just prior to this coverage, any maximums you accrued under the previous coverage carry forward. These maximums will count against the same types of maximum amounts under this coverage. Any copayment amounts you paid toward meeting your copayment maximum will also carry over.

If you become a member under another HMSA coverage, then you will be subject to the carryover provisions of the new coverage, and not this coverage.

## Chapter 3: Summary of Benefits and Your Payment Obligations

# CHAPTER

# 3

### This Chapter Covers

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### Benefit and Payment Chart

#### About this Chart

This benefit and payment chart:

- Is a summary of covered services and supplies.
- Tells you if a covered service or supply is subject to limit or precertification.
- Gives you the page number where you can find more information about the service or supply.
- Tells you if the annual deductible applies and what the copayment percentage or fixed dollar amount is for covered services and supplies.

**Please note:** Special limits may apply to a service or supply listed in this benefit and payment chart. Please read the benefit information on the page referenced.



= A telephone next to a service or supply means that our approval is required. If you receive care from a nonparticipating provider be sure and review Chapter 5: Precertification.




= An asterisk next to a service or supply means either:

- More than one copayment may apply.
- Application of the deductible varies.
- A service dollar maximum may apply.
- You may owe amounts in addition to your copayment.

Please read the benefit information on the page referenced.

# Chapter 3: Summary of Benefits and Your Payment Obligations

 = approval required  
 \* = see page 11

more info.  
on page:

**Annual Deductible Applies?**      **Copayment Is**  
 (Percentage copayments are based on eligible charges)

**Participating**    **Nonparticipating**    **Participating**    **Nonparticipating**

## Hospital and Facility Services

		Participating	Nonparticipating	Participating	Nonparticipating
Ambulatory Surgical Center (ASC)	24	Yes	Yes	20%	20%
Hospital Ancillary Services	24	Yes	Yes	20%	20%
* Hospital Room and Board	24	Yes	Yes	20%*	20%*
Intensive Care Unit/Coronary Care Unit	24	Yes	Yes	20%	20%
Intermediate Care Unit	24	Yes	Yes	20%	20%
Isolation Care Unit	24	Yes	Yes	20%	20%
Outpatient Facility	24	Yes	Yes	20%	20%
Skilled Nursing Facility	24	Yes	Yes	20%	20%

## Emergency Services

Emergency Room	25	Yes	Yes	\$100	\$100
Physician Visits	25	Yes	Yes	\$20	\$20
All Other Services and Supplies	Varies	See deductible and copayment amounts listed in this chart for the service or supply			Same as participating copayment for the service or supply plus the difference between the actual charge and HMSA's payment

## Online Care

Online Care	25	No	Not Covered	\$10 for up to 10 minutes \$5 for an additional 5 minute extension	Not Covered
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## Chapter 3: Summary of Benefits and Your Payment Obligations

 = approval required

\* = see page 11

more  
info.

on  
page:

Annual Deductible Applies?		Copayment Is (Percentage copayments are based on eligible charges)	
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Participating	Nonparticipating	Participating	Nonparticipating
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### Physician Services

		Participating	Nonparticipating	Participating	Nonparticipating
Anesthesia	25	Yes	Yes	20%	20%
Consultation Services	25	Yes	Yes	\$20	\$20
Immunizations (standard)	25	No	No	None	None
Physician Visits - Home, Office, and Skilled Nursing Facility	26	Yes	Yes	\$17	\$17
Physician Visits – Hospital	26	Yes	Yes	\$20	\$20

### Surgical Services

		Participating	Nonparticipating	Participating	Nonparticipating
Assistant Surgeon Services	26	Yes	Yes	20%	20%
Colonoscopy (screening)	26	No	Yes	None	None
Cutting Surgery	26	Yes	Yes	20%	20%
Non-cutting Surgery	26	Yes	Yes	20%	20%
* Reconstructive Surgery	26	Yes	Yes	*	*
Sigmoidoscopy (screening)	27	No	Yes	None	None
Surgical Supplies	27	Yes	Yes	20%	20%

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		Annual Deductible Applies?		Copayment Is (Percentage copayments are based on eligible charges)	
		Participating	Nonparticipating	Participating	Nonparticipating
<b>Testing, Laboratory and Radiology</b>					
Allergy Testing	27	Yes	Yes	20%	20%
Allergy Treatment Materials	27	Yes	Yes	20%	20%
Diagnostic Testing – Inpatient	27	Yes	Yes	20%	20%
Diagnostic Testing – Outpatient	27	Yes	Yes	20%	20%
Diagnostic Testing within 48 Hours of Injury – Inpatient	27	Yes	Yes	20%	20%
Diagnostic Testing within 48 Hours of Injury – Outpatient	27	Yes	Yes	20%	20%
Fecal Occult Blood Test (FOBT) (screening)	27	No	Yes	None	None
Laboratory and Pathology – Inpatient	27	Yes	Yes	20%	20%
Laboratory and Pathology – Outpatient	27	Yes	Yes	None	None
Laboratory and Pathology within 48 Hours of Injury – Inpatient	27	Yes	Yes	20%	20%
Laboratory and Pathology within 48 Hours of Injury - Outpatient	27	Yes	Yes	None	None
Radiology – Inpatient	27	Yes	Yes	20%	20%
Radiology – Outpatient	27	Yes	Yes	20%	20%
Radiology within 48 Hours of Injury– Inpatient	27	Yes	Yes	20%	20%
Radiology within 48 Hours of Injury– Outpatient	27	Yes	Yes	20%	20%
Tuberculin Test (screening)	27	Yes	Yes	20%	20%




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			Annual Deductible Applies?		Copayment Is (Percentage copayments are based on eligible charges)	
			Participating	Nonparticipating	Participating	Nonparticipating
<b>Chemotherapy and Radiation Therapy</b>						
	Chemotherapy – Infusion/Injections	27	Yes	Yes	20%	20%
	Radiation Therapy - Inpatient (for malignancy)	27	Yes	Yes	20%	20%
	Radiation Therapy - Outpatient (for malignancy)	27	Yes	Yes	20%	20%
	Radiation Therapy - Inpatient (for non-malignancy)	27	Yes	Yes	20%	20%
	Radiation Therapy - Outpatient (for non-malignancy)	27	Yes	Yes	20%	20%
<b>Other Medical Services and Supplies</b>						
*	Acne Treatment	28	Yes	Yes	*	*
	Ambulance (air)	28	Yes	Yes	20%	20%
	Ambulance (ground)	28	Yes	Yes	20%	20%
	Blood and Blood Products	28	Yes	Yes	20%	20%
	Dentist, Services of	28	Yes	Yes	20%	20%
	Dialysis and Supplies	28	Yes	Yes	20%	20%
 *	Durable Medical Equipment and Supplies	28	Yes	Yes	20%*	20%*
*	Evaluations for Hearing Aids	28	Yes	Yes	*	*
	Growth Hormone Therapy	29	Yes	Yes	20%	20%
	Home IV Therapy	29	Yes	Yes	20%	20%
	Inhalation Therapy	29	Yes	Yes	20%	20%
	Injections	29	Yes	Yes	20%	20%
	Medical Foods	29	No	No	20%	20%
	Orthotics and External Prosthetics	30	Yes	Yes	20%	20%
	Private Duty Nursing	51	Not Covered	Not Covered	Not Covered	Not Covered
*	Vision and Hearing Appliances	30	Yes	Yes	20%*	20%*

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Annual Deductible Applies?		Copayment Is (Percentage copayments are based on eligible charges)	
Participating	Nonparticipating	Participating	Nonparticipating

### Rehabilitation Therapy

Cardiac Rehabilitation	52	Not Covered	Not Covered	Not Covered	Not Covered
Physical and Occupational Therapy - Inpatient	31	Yes	Yes	20%	20%
Physical and Occupational Therapy - Outpatient	31	Yes	Yes	20%	20%
Speech Therapy Services - Inpatient	31	Yes	Yes	20%	20%
Speech Therapy Services - Outpatient	31	Yes	Yes	20%	20%

### Special Benefits - Disease Management and Preventive Services

Disease Management and Preventive Services Programs	32	No	Not Covered	None	Not Covered
Health Appraisal – Laboratory Services	51	Not Covered	Not Covered	Not Covered	Not Covered
Health Appraisal – Physical Exam	51	Not Covered	Not Covered	Not Covered	Not Covered
Physical Examinations (routine annual checkup)	51	Not Covered	Not Covered	Not Covered	Not Covered
Screening Services	32	No	Yes	None	None
Well-Being Connect	32	No	Not Covered	None	Not Covered

### Special Benefits for Children

Newborn Circumcision	33	Yes	Yes	20%	20%
Well Child Care Immunizations	33	No	No	None	None
Well Child Care Laboratory Tests	33	No	No	None	None
Well Child Care Physician Office Visits	33	No	No	None	None

### Special Benefits for Men

* Erectile Dysfunction	33	Yes	Yes	*	*
Prostate Specific Antigen (PSA) Test (screening)	33	No	No	None	None
Vasectomy	33	Yes	Yes	20%	20%

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Annual Deductible Applies?		Copayment Is (Percentage copayments are based on eligible charges)	
Participating	Nonparticipating	Participating	Nonparticipating

### Special Benefits for Women

		Participating	Nonparticipating	Participating	Nonparticipating
Chlamydia Screening	33	No	No	None	None
Contraceptive Implants	33	No	No	50%	50%
Contraceptive Injectables	34	No	No	50%	50%
Contraceptive IUD	34	No	No	50%	50%
Mammography (screening)	34	No	No	None	None
Maternity Care	34	Yes	Yes	20%	20%
Pap Smears (screening)	34	No	No	None	None
Tubal Ligation	34	Yes	Yes	20%	20%
Well Woman Exam	34	No	No	None	None


### Special Benefits for Member and Covered Spouse

 In Vitro Fertilization	35	Yes	Yes	*	*
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### Special Benefits for Homebound, Terminal, or Long-term Care

Home Health Care	35	Yes	Yes	20%	20%
Hospice Services	35	Yes	Yes	None	None

### Behavioral Health – Mental Health and Substance Abuse

 Hospital and Facility Services – Inpatient	36	Yes	Yes	20%*	20%*
Hospital and Facility Service – Outpatient	36	Yes	Yes	20%	20%
Physician Services – Inpatient	36	Yes	Yes	None	None
Physician Services – Outpatient	36	Yes	Yes	\$17	\$17
Psychological Testing – Inpatient	36	Yes	Yes	20%	20%
Psychological Testing – Outpatient	36	Yes	Yes	20%	20%


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			Annual Deductible Applies?		Copayment Is (Percentage copayments are based on eligible charges)	
			Participating	Nonparticipating	Participating	Nonparticipating
<b>Organ and Tissue Transplants</b>						
*	Corneal Transplants	37	Yes	Yes	*	*
*	Kidney Transplants	37	Yes	Yes	*	*
	Organ Donor Services	37	Yes	Yes	20%	20%
	Transplant Evaluation	37	Yes	Not Covered	None	Not Covered

## Chapter 3: Summary of Benefits and Your Payment Obligations

You must receive services from a provider that is an approved Blue Distinction Center for Transplants or is under contract with us for the specific type of transplant you will receive for these benefits to apply.

	more info. on page:	Annual Deductible Applies?		Copayment Is (Percentage copayments are based on eligible charges)	
		Contracting	Noncontracting	Contracting	Noncontracting
<b>Other Organ and Tissue Transplants</b>					
☞ Heart Transplants	37	Yes	Not Covered	None	Not Covered
☞ Heart and Lung Transplants	37	Yes	Not Covered	None	Not Covered
☞ Liver Transplants	37	Yes	Not Covered	None	Not Covered
☞ Lung Transplants	37	Yes	Not Covered	None	Not Covered
☞ Pancreas Transplants	37	Yes	Not Covered	None	Not Covered
☞ Simultaneous Kidney/Pancreas Transplant	37	Yes	Not Covered	None	Not Covered
☞ Small Bowel and Multivisceral Transplants	37	Yes	Not Covered	None	Not Covered
☞ Stem-Cell Transplants (including Bone Marrow Transplants)	37	Yes	Not Covered	None	Not Covered

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## Chapter 3: Summary of Benefits and Your Payment Obligations

### Prescription Drugs and Supplies

Copayments for *Prescription Drugs and Supplies* are listed below. This plan covers prescription drugs and supplies only when approved by the FDA, prescribed by your Provider, and if you do not have an HMSA drug plan or your drug plan does not cover the drugs listed in the chart below. See *Chapter 4: Description of Benefits* for more information.

		more info. on page:	Annual Deductible Applies?		Copayment Is (Percentage copayments are based on eligible charges)	
			Participating	Nonparticipating	Participating	Nonparticipating
<b>Chemotherapy – Oral Drugs</b>			<i>If you have an HMSA drug plan with benefits for oral chemotherapy drugs, the HMSA drug plan benefits will apply.</i>			
Chemotherapy – Oral	38		No	No	None	None
Mail Order Chemotherapy – Oral	39		No	Not Covered	None	Not Covered
<b>Contraceptives</b>			<i>If you have an HMSA drug plan with benefits for contraceptives, the HMSA drug plan benefits will apply.</i>			
Contraceptive Diaphragms/Cervical Caps	38		No	No	\$10 per device	\$10 per device
Contraceptive Oral (Generic)	38		No	No	20%	20%
Contraceptive Oral (Preferred)	38		No	No	20%	20%
Contraceptive Oral (Other Brand Name)	38		No	No	30%	30%
Contraceptive – Other Methods (Generic)	38		No	No	20%	20%
Contraceptive – Other Methods (Preferred)	38		No	No	20%	20%
Contraceptive – Other Methods (Other Brand Name)	38		No	No	30%	30%
Mail Order Contraceptive Diaphragms/Cervical Caps	39		No	Not Covered	\$10 per device	Not Covered
Mail Order Contraceptive Oral (Generic)	39		No	Not Covered	20%	Not Covered
Mail Order Contraceptive Oral (Preferred)	39		No	Not Covered	20%	Not Covered
Mail Order Contraceptive Oral (Other Brand Name)	39		No	Not Covered	30%	Not Covered
Mail Order Contraceptive – Other Contraceptive Methods (Generic)	39		No	Not Covered	20%	Not Covered
Mail Order Contraceptive – Other Contraceptive Methods (Preferred)	39		No	Not Covered	20%	Not Covered
Mail Order Contraceptive – Other Contraceptive Methods (Other Brand Name)	39		No	Not Covered	30%	Not Covered

## Chapter 3: Summary of Benefits and Your Payment Obligations

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	Annual Deductible Applies?		Copayment Is (Percentage copayments are based on eligible charges)	
	Participating	Nonparticipating	Participating	Nonparticipating

### Diabetic Drugs, Supplies, and Insulin

*If you have an HMSA drug plan with benefits for diabetic drugs, supplies, and insulin, the HMSA drug plan benefits will apply.*

Diabetic Supplies – Preferred	38	No	No	None	None
Diabetic Supplies – Other Brand Name	38	No	No	20%	20%
Diabetic Drugs – Generic	38	No	No	20%	20%
Diabetic Drugs – Preferred	38	No	No	20%	20%
Diabetic Drugs – Other Brand Name	38	No	No	30%	30%
Insulin – Preferred	38	No	No	20%	20%
Insulin – Other Brand Name	38	No	No	30%	30%
Mail Order Diabetic Supplies – Preferred	39	No	Not Covered	None	Not Covered
Mail Order Diabetic Supplies – Other Brand Name	39	No	Not Covered	20%	Not Covered
Mail Order Diabetic Drugs – Generic	39	No	Not Covered	20%	Not Covered
Mail Order Diabetic Drugs – Preferred	39	No	Not Covered	20%	Not Covered
Mail Order Diabetic Drugs – Other Brand Name	39	No	Not Covered	30%	Not Covered
Mail Order Insulin – Preferred	39	No	Not Covered	20%	Not Covered
Mail Order Insulin – Other Brand Name	39	No	Not Covered	30%	Not Covered

### U.S. Preventive Services Task Force (USPSTF) Recommended Drugs

*If you have an HMSA drug plan with benefits for U.S. Preventive Services Task Force recommended drugs, the HMSA drug plan benefits will apply.*

Retail – USPSTF recommended drugs	38	No	No	None	None
Mail Order – USPSTF recommended drugs	39	No	Not Covered	None	Not Covered



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**4**

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**About this Chapter**

Your health care coverage provides benefits for procedures, services or supplies that are listed in this chapter. You will note that some of the benefits have limitations. These limitations describe additional criteria, circumstances or conditions that are necessary for a procedure, service or supply to be a covered benefit. These limitations may also describe circumstances or conditions when a procedure, service or supply is not a covered benefit. These limitations and benefits should be read in conjunction with *Chapter 6: Services Not Covered*, in order to identify all items excluded from coverage.

**Non-Assignment of Benefits**

Benefits for covered services described in this guide cannot be transferred or assigned to anyone. Any attempt to assign this coverage or rights to payment will be void.

---

**Hospital and Facility Services**

**Review of Inpatient Hospital Care**

When your condition requires you to be an inpatient, we may work with your provider to review your medical records to determine if payment determination criteria are met. Inpatient reviews take place after admission and at set intervals thereafter, until you are discharged from the facility. We also review discharge plans for after-hospital care.

If payment determination criteria are not met, our nurse reviewer will discuss your case with a physician consultant. If more information is needed, our nurse or physician consultant may contact your attending physician.

## Chapter 4: Description of Benefits

<b>Ambulatory Surgical Center (ASC)</b>	Covered, including operating rooms, surgical supplies, drugs, dressings, anesthesia services and supplies, oxygen, antibiotics, blood transfusion services, routine lab and x-ray related to surgery. <b>Ambulatory Surgical Center</b> is an outpatient facility that provides surgical services without an overnight stay. This facility may be in a hospital or it may be a separate independent facility.
<b>Hospital Ancillary Services</b>	Covered, including surgical supplies, hospital anesthesia services and supplies, diagnostic and therapy services, drugs, dressings, oxygen, antibiotics, and hospital blood transfusion services.
<b>Hospital Room and Board</b>	<p>Covered, including:</p> <ul style="list-style-type: none"><li>▪ Semi-Private Rooms. If you are hospitalized at a participating facility, your copayment is based on the facility's medical/surgical semi-private room rate. If you are hospitalized at a nonparticipating facility, your copayment is based on HMSA's maximum allowable fee for semi-private rooms. Also, you owe the difference between the nonparticipating hospital's room charge and HMSA's maximum allowable fee for semi-private rooms.</li><li>▪ Private Rooms. At Participating Hospitals:<ul style="list-style-type: none"><li>– If you are hospitalized in a participating facility with private rooms only, your copayment is based on HMSA's maximum allowable fee for semi-private rooms.</li><li>– If you are hospitalized in a participating facility with semi-private and private rooms or a BlueCard facility, your copayment is based on the facility's medical/surgical semi-private room rate. Also, you owe the difference between the facility's charges for private and semi-private rooms. <b>Exception:</b> If you are hospitalized for conditions identified by HMSA as conditions that require a private room, your copayment is based on the facility's medical/surgical private room rate. You may call HMSA for a list of these conditions.</li></ul>At Nonparticipating Hospitals:<ul style="list-style-type: none"><li>– If you are hospitalized in a nonparticipating facility, your copayment is based on HMSA's maximum allowable fee for semi-private rooms. Also, you owe the difference between the facility's private room charge and HMSA's maximum allowable fee for semi-private rooms. <b>Exception:</b> If you are hospitalized for conditions identified by HMSA as conditions that require a private room, your copayment is based on HMSA's maximum allowable fee for private rooms. Also, you owe the difference between the facility's private room charge and HMSA's maximum allowable fee for private rooms. You may call HMSA for a list of these conditions.</li></ul></li><li>▪ Operating rooms.</li></ul>
<b>Intensive Care Unit/Coronary Care Unit</b>	Covered.
<b>Intermediate Care Unit</b>	Covered.
<b>Isolation Care Unit</b>	Covered.
<b>Outpatient Facility</b>	Covered, including but not limited to observation room, labor room, and radiology room.
<b>Skilled Nursing Facility</b>	<p>Room and Board is covered, but only for semi-private rooms. Eligibility for benefits requires that all of these statements are true:</p> <ul style="list-style-type: none"><li>▪ You are admitted by your physician.</li><li>▪ Care is ordered and certified by your physician.</li><li>▪ We approve the confinement.</li><li>▪ Confinement is not primarily for comfort, convenience, a rest cure, or domiciliary care.</li><li>▪ If days exceed 30, the attending physician must submit a report showing the need for added days at the end of each 30-day period.</li><li>▪ The confinement is not longer than 120 days in any one calendar year.</li><li>▪ The confinement is not for custodial care.</li></ul> <p>Services and supplies are covered, including routine surgical supplies, drugs, dressings, oxygen, antibiotics, blood transfusion services, and diagnostic and therapy benefits.</p>

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### Emergency Services

#### Emergency Services

Covered, but only to stabilize a medical condition which is accompanied by acute symptoms of sufficient severity (including severe pain) that a prudent layperson could reasonably expect the absence of immediate medical attention to result in:

- Serious risk to the health of the individual (or, with respect to a pregnant woman, the health of the woman and her unborn child).
- Serious impairment to bodily functions.
- Serious dysfunction of any bodily organ or part.

Examples of an emergency include chest pain or other heart attack signs, poisoning, loss of consciousness, convulsions or seizures, broken back or neck. Examples also include heavy bleeding, sudden weakness on one side, severe pain, breathing problems, drug overdose, severe allergic reaction, severe burns, and broken bones. Examples of non-emergencies are colds, flu, earaches, sore throats, and using the emergency room for your convenience or during normal physician office hours for medical conditions that can be treated in a physician's office.

If you need emergency services, call 911 or go to the nearest emergency room for care. Pre-authorization is not needed.

**Please note:** If you are admitted as an inpatient after a visit to the emergency room, hospital inpatient benefits apply and not emergency room benefits.

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### Online Care

#### Online Care

Covered, when provided by HMSA Online Care at [www.hmsa.com](http://www.hmsa.com). You must be at least 18 years old. A member who is a dependent minor is covered when accompanied by an adult member. Care is available for 10 minute sessions, which may be extended up to 5 additional minutes. Each session is limited to a total of 15 minutes.

**Please note:** Copayments for Online Care do not apply toward meeting the Annual Copayment Maximum. Sessions and eligibility are subject to the Online Care Consumer User Agreement.

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### Physician Services

#### Anesthesia

Covered, as required by the attending physician and when appropriate for your condition. Services include:

- General Anesthesia.
- Regional Anesthesia.
- Monitored anesthesia when you meet HMSA's high-risk criteria.

#### Consultation Services

Covered, as needed for surgical, obstetrical, pathological, radiological, or other medical conditions when all of these statements are true:

- The attending physician must require the consultation.
- If the consultation is for inpatient services, you must be confined as a registered bed patient.
- If the consultation is for inpatient services, the consultant's report must be acceptable to us. It must also be included as a part of the record kept by the hospital or skilled nursing facility.
- The consultation must be for reasons other than to comply with requirements by the hospital or skilled nursing facility.

#### Immunizations (standard)

Covered, but only standard immunizations and immunizations for high risk conditions such as Hepatitis B and other vaccines in accord with the guidelines set by the Advisory Committee on Immunization Practices (ACIP).

## Chapter 4: Description of Benefits

If you would like information about high risk criteria, call our customer service number and we will help you. Our phone number is listed on the back cover of this guide. Travel immunizations are covered under Injections.

### Physician Visits – Home, Office, and Skilled Nursing Facility

Covered, when you are an inpatient in a skilled nursing facility or outpatient. A physician visit may be received in the physician's office, your home, a skilled nursing facility or outpatient hospital setting. You are also covered for family planning counseling services.

**Please note:** You are not covered for physician visits related to routine physical exams, except as described under Special Benefits for Children, Special Benefits for Women, and Special Benefits for Men.

### Physician Visits – Hospital

Covered, when you are an inpatient in a hospital.

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## Surgical Services

Participating Providers have agreed to comply with HMSA's payment policies and so will not bill you for services or added charges that HMSA does not cover. When you see a nonparticipating provider, you will owe any copayment that applies to the service plus the difference between HMSA's eligible charge and the provider's actual charge. This may include services or added charges not covered by HMSA.

### Approval for Certain Surgical Procedures

Certain surgical procedures must have precertification from HMSA. See *Chapter 5: Precertification*.

**Please note:** This list of procedures changes periodically. To ensure your surgical procedure is covered, call us and we will check if it requires approval before you receive the surgery.

If you are under the care of a:

- *Participating* physician, the physician will get approval for you.
- *Nonparticipating* physician, the physician may not get approval for you. Getting approval is your responsibility. See *Chapter 5: Precertification*.

### Assistant Surgeon Services

Covered, but only when:

- The complexity of the surgery requires an assistant; and
- The facility does not have a resident or training program; or
- The facility has a resident or training program, but a resident or intern on staff is not available to assist the surgeon.

### Colonoscopy (screening)

Covered in accord with HMSA's medical policies.

### Cutting Surgery

Covered, including preoperative and postoperative care.

**Please note:** Nonparticipating providers may bill separately for preoperative care, the surgical procedure and postoperative care. In such cases, the total charge is often more than the eligible charge. You are responsible for any amount that exceeds the eligible charge.

### Non-Cutting Surgery

Covered. Examples of non-cutting surgical procedures include diagnostic and endoscopic procedures; diagnostic and therapeutic injections including catheters injections into joints, muscles, and tendons. Examples also include orthopedic castings; destruction of localized lesions by chemotherapy (excluding silver nitrate), cryotherapy, or electrosurgery; and acne treatment.

### Reconstructive Surgery

Covered, but only for corrective surgery required to restore, reconstruct or correct:

- Any bodily function that was lost, impaired, or damaged as a result of an illness or injury.
- Developmental abnormalities when present from birth and that severely impair or impede normal, essential bodily functions.
- The breast on which a mastectomy was performed, and surgery for the reconstruction of the other breast to produce a symmetrical appearance (including prostheses). Treatment for complications of mastectomy and reconstruction, including lymphedema, is also covered.

## Chapter 4: Description of Benefits

Complications of a non-covered cosmetic reconstructive surgery are not covered.

### Sigmoidoscopy (screening)

Covered in accord with HMSA's medical policies.

### Surgical Supplies

Covered.

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## Testing, Laboratory, and Radiology

### Allergy Testing

Covered.

### Allergy Treatment Materials

Covered.

### Diagnostic Testing

Covered when related to an injury or illness. Examples of diagnostic tests include:

- Electroencephalograms (EEG).
- Electrocardiograms (EKG or ECG).
- Holter Monitoring.
- Stress Tests.

### Fecal Occult Blood Test (FOBT) (screening)

Covered in accord with HMSA's medical policies.

### Genetic Testing and Screening

Covered, but only if you meet HMSA's criteria. Call us for more information.

**Please note:** Certain services must have precertification. See *Chapter 5: Precertification*.

### Laboratory and Pathology

Covered, when related to an illness or injury. For other routine and preventive lab services, see later in this chapter in the *Special Benefits* sections.

### Radiology

Covered. Examples of radiology include:

- Computerized Tomography Scan (CT Scan).
- Diagnostic mammography.
- Nuclear Medicine.
- Ultrasound.
- X-rays.

**Please note:** Some radiological procedures must have precertification. See *Chapter 5: Precertification*.

### Tuberculin Test (screening)

Covered for one tuberculin (TB) test per calendar year.

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## Chemotherapy and Radiation Therapy

### High-Dose Limitation

Benefits for high-dose chemotherapy, high-dose radiation therapy, or related services and supplies are covered when provided in conjunction with stem-cell transplants. See later in this chapter under *Stem-Cell Transplants (including Bone Marrow Transplants)* in the section *Organ and Tissue Transplants*.

### Chemotherapy – Infusion/Injections

Covered, including chemical agents and their administration to treat malignancy. Subject to the high-dose limit described above. Chemotherapy drugs must be FDA approved.

### Radiation Therapy (for malignancy)

Covered, subject to the high-dose limit described above.

### Radiation Therapy (for non-malignancy)

Covered.

## Chapter 4: Description of Benefits

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### Other Medical Services and Supplies

#### Acne Treatment

Covered.

#### Ambulance

Covered, for ground and intra-island or inter-island air ambulance services to the nearest adequate hospital to treat your illness or injury.

We will cover your ambulance transportation if the following apply:

- Services to treat your illness or injury are not available in the hospital or nursing facility where you are an inpatient.
- Transportation starts where an injury or illness took place or first needed emergency care.
- Transportation ends at the nearest facility equipped to furnish emergency care.
- Transportation is for the purpose of emergency treatment.
- Transportation takes you to the nearest facility equipped to furnish emergency treatment.

**Please note:** Air ambulance is limited to intra-island or inter-island transportation within the state of Hawaii.

#### Blood and Blood Products

Covered, including blood costs, blood bank services, blood processing.

You are not covered for peripheral stem-cell transplants except as described in this chapter *under Stem-Cell Transplants (including Bone Marrow Transplants)*.

#### Dentist, Services of

Covered, but only when the dentist performs emergency or surgical services that could also be performed by a physician.

#### Dialysis and Supplies

Covered.

#### Durable Medical Equipment and Supplies

Covered, but only when prescribed by your treating provider.

The equipment must meet all of the following criteria:

- FDA-approved for the purpose that it is being prescribed.
- Able to withstand repeated use.
- Primarily and customarily used to serve a medical purpose.
- Appropriate for use in the home. **Home** means the place where you live other than a hospital or skilled or intermediate nursing facility.
- Necessary and reasonable for the treatment of an illness or injury, or to improve the functioning of a malformed body part. It should not be useful to a person in the absence of illness or injury.

Durable medical equipment (DME) can be rented or purchased; however, certain items are covered only as rentals.

Supplies and accessories necessary for the effective functioning of the equipment are covered subject to certain limitations and exclusions. Please call your nearest HMSA office listed on the back cover of this guide for details.

Repair and replacement of durable medical equipment is covered subject to certain limitations. Please call your nearest HMSA office listed on the back cover of this guide for details. -

Examples of durable medical equipment include oxygen equipment, hospital beds, mobility assistive equipment (wheelchairs, walkers, power mobility devices), insulin pumps, breast pumps.

Breast pumps are covered, but limited to the rental of a hospital-grade breast pump if an infant is unable to nurse directly on the breast due to a medical condition, such as prematurity, congenital anomaly and/or an infant is hospitalized.

**Please note:** Certain durable medical equipment must have precertification. See *Chapter 5: Precertification*.

#### Evaluations for Hearing Aids

Covered, but only when you get the evaluation for the use of a hearing aid in the office of a physician or audiologist.

## Chapter 4: Description of Benefits

### Growth Hormone Therapy

Covered, but only if you meet HMSA's criteria and if growth hormone is for replacement therapy services to treat:

- Hypothalamic-pituitary axis damage caused by primary brain tumors, trauma, infection, or radiation therapy.
- Turner's syndrome.
- Growth failure secondary to chronic renal insufficiency awaiting renal transplant.
- AIDS-wasting or cachexia without evidence of suspected or overt malignancy and where other modes of nutritional supplements (e.g., hyperalimentation, enteral therapy) have been tried.
- Short stature.
- Neonatal hypoglycemia secondary to growth hormone deficiency.
- Prader-Willi Syndrome.
- Severe growth hormone deficiency in adults.

**Please note:** These services must have precertification. See *Chapter 5: Precertification*.

### Home IV Therapy

Covered, for services and supplies for outpatient injections, biological therapeutics, biopharmaceuticals, or intravenous nutrient solutions needed for primary diet. Drugs must be FDA approved.

**Please note:** Certain services must have precertification. See *Chapter 5: Precertification*.

### Inhalation Therapy

Covered.

### Injections

Covered, for outpatient services and supplies for the injection or intravenous administration of medication, biological therapeutics, and biopharmaceuticals, or nutrient solutions needed for primary diet, and travel immunizations in accord with the guidelines set by the Advisory Committee on Immunization Practices (ACIP). Injectable drugs must be FDA approved.

If you have an HMSA drug plan with a similar benefit, there shall be no duplication or coordination of benefits between this plan and your HMSA drug plan.

**Please note:** Certain services must have precertification. See *Chapter 5: Precertification*.

### Medical Foods

Covered, but only to treat inborn errors of metabolism in accord with Hawaii law and HMSA guidelines.

Copayments for Medical Foods do not apply toward meeting the Annual Copayment Maximum and you continue to be responsible for copayment amounts for these services after you have met the copayment maximum.

## Chapter 4: Description of Benefits

### Orthotics and External Prosthetics

*Orthotics* are covered, when prescribed by your treating provider to provide therapeutic support or restore function.

Supplies necessary for the effective functioning of an orthotic are covered subject to certain limitations and exclusions. Please call your nearest HMSA office listed on the back cover of this guide for details..

Examples of orthotics include braces, orthopedic footwear, and shoe inserts.

*Foot orthotics* are only covered for members with specific diabetic conditions as defined by Medicare guidelines; for partial foot amputations; if they are an integral part of a leg brace; or if they are being prescribed as part of post-surgical or post-traumatic casting care.

*External prosthetics* are covered when prescribed by your treating provider to replace absent or non-functioning parts of the human body with an artificial substitute.

Supplies necessary for the effective functioning of a prosthetic are covered subject to certain limitations and exclusions. Please call your nearest HMSA office listed on the back cover of this guide for details.

Repair and replacements are covered subject to certain limitations and exclusions. Please call your nearest HMSA office listed on the back cover of this guide for details.

Examples of prosthetics include artificial limbs and eyes, post-mastectomy or post-lumpectomy breast prostheses, external pacemakers and post-laryngectomy electronic speech aids.

*Please note:* Certain prosthetics and orthotics must have precertification. See *Chapter 5: Precertification*.

### Routine Care Associated With Clinical Trials

Covered in accord with Medicare guidelines. Coverage is limited to services and supplies provided when you are enrolled in a Medicare qualified clinical trial if such services would be paid for by Medicare as routine care.

*Please note:* These services must have precertification. See *Chapter 5: Precertification*.

### Vision and Hearing Appliances

**Vision appliances**, which include eyeglasses and contact lenses, are covered for certain medical conditions and are subject to special limits. Please call your nearest HMSA office listed on the back cover of this guide for details.

*Please note:* Exclusions or limits apply. See *Chapter 6: Services Not Covered* under *Dental, Drug, and Vision* and *Miscellaneous Exclusions*.

**Hearing aids** are limited to one hearing aid per ear every 60 months. Benefit payments for hearing aids are limited to no more than the eligible charge. You are responsible for the copayment plus the difference between the eligible charge and the cost of the hearing aid of your choice. Fitting adjustment, repair and batteries are not covered.

### Rehabilitation Therapy

#### Physical and Occupational Therapy

Covered, but only when all of the following are true:

- The diagnosis is established by a physician, physician's assistant or advanced practice registered nurse and the medical records document the need for skilled physical and/or occupational therapy.
- The therapy is ordered by a physician, physician's assistant or advanced practice registered nurse under an individual treatment plan.
- The therapy is provided by a qualified provider of physical or occupational therapy services. A qualified provider is one who is licensed appropriately, performs within the scope of his/her licensure and is recognized by HMSA.
- The therapy is necessary to achieve a specific diagnosis-related goal that will significantly improve neurological and/or musculoskeletal function due to a congenital anomaly, or to restore neurological and/or musculoskeletal function that was lost or impaired due to an illness, injury, or prior therapeutic intervention. (Significant is defined as a measurable and meaningful increase in the level of physical and functional abilities attained through short-term therapy as documented in the medical records).
- The therapy is short-term, generally not longer than 90 days, defined as the number of visits necessary to improve or restore neurological or musculoskeletal function required to perform normal activities of daily living, such as grooming, toileting, feeding, etc. Therapy beyond this is considered long-term and is not covered. Maintenance therapy, defined as activities that preserve present functional level and prevent regression, are not covered.
- The therapy does not duplicate services provided by another therapy or available through schools and/or government programs.
- The therapy is described as covered in HMSA's medical policies on physical and occupational therapy. Information on our policies can be found at [www.hmsa.com](http://www.hmsa.com).

**Please note:** Precertification is required after the first visit. See *Chapter 5: Precertification*.

Group exercise programs and group physical and occupational therapy exercise programs are not covered.

Physical therapy evaluations are not covered when provided by an occupational therapist.

#### Speech Therapy Services

Covered, for the treatment of communication impairments and swallowing disorders but only when all of the following statements are true:

- The diagnosis is established by a physician, physician's assistant, or advanced practice registered nurse and the medical records document the need for skilled speech therapy services
- The therapy is ordered by a physician, physician's assistant, or advanced practice registered nurse.
- The therapy is necessary to treat function lost or impaired by disease, trauma, congenital anomaly (structural malformation) or prior therapeutic intervention.
- The therapy is rendered by and requires the judgement and skills of a speech language pathologist certified as clinically competent (SLP CCC) by the American Speech Language Hearing Association (ASHA).
- The therapy is provided on a one-to-one basis.
- The therapy is used to achieve significant, functional improvement through objective goals and measurements.
- The therapy and diagnosis are covered as described in HMSA's medical policies for speech therapy services. Information on our policies can be found at [www.hmsa.com](http://www.hmsa.com).
- The therapy is not for developmental delay/developmental learning disabilities.
- The therapy does not duplicate service provided by another therapy or available through schools and/or government programs.

## Chapter 4: Description of Benefits

Speech therapy services include speech/language therapy, swallow/feeding therapy, aural rehabilitation therapy and augmentative/alternative communication therapy.

**Please note:** Certain services must have precertification. See *Chapter 5: Precertification*.

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### Special Benefits – Disease Management and Preventive Services

#### Disease Management Programs

Covered, for programs available through HMSA Well-Being Connection for members with asthma, diabetes, cardiovascular disease, chronic obstructive pulmonary disease (COPD), and behavioral health conditions (mental health and substance abuse). The programs offer services to help you and your physician manage your care and make informed health choices.

You may be automatically enrolled in some of these programs or referred by your physician but you may choose not to participate by calling us. HMSA reserves the right to at any time add other programs or to end programs. Call your nearest HMSA office listed on the back cover of this guide for more information.

#### Preventive Services Programs

Covered, for programs available through HMSA Well-Being Connection such as that the prenatal care program which helps expectant couples through normal and at-risk pregnancies with information and support services, and the stop smoking program which offers support for those wanting to quit.

You may be automatically enrolled in some of these programs or referred by your physician but you may choose not to participate by calling us. HMSA reserves the right to at any time add other programs or to end programs. Call your nearest HMSA office listed on the back cover of this guide for more information.

#### Screening Services

Covered, for Grade A and B recommendations of the U.S. Preventive Services Task Force (USPSTF) such as the following:

- Preventive Counseling Services
- Screening Laboratory Services:
  - Screening for Lipid Disorders in Adults
  - Screening for Asymptomatic Bacteriuria in Adults
  - Screening for Gonorrhea
  - Screening for Hepatitis B Virus Infection
  - Screening for HIV
  - Screening for Syphilis Infection
  - Screening for Type 2 Diabetes Mellitus in Adults
  - Screening for Iron Deficiency Anemia
  - Screening for Rh (D) Incompatibility
  - Screening for Congenital Hypothyroidism
  - Screening for Phenylketonuria (PKU)
  - Screening for Sickle Cell Disease in Newborns
- Screening Radiology Services:
  - Screening for Abdominal Aortic Aneurysm
  - Screening for Osteoporosis in Postmenopausal Women

**Please Note:** Benefits for other U.S. Preventive Services Task Force (USPSTF) Grade A and B recommended screenings may be found in other sections of this chapter under *Surgical Services, Testing, Laboratory, and Radiology*, and *Special Benefits for Women*.

#### Well-Being Connect

Covered, for you and your covered dependents age 18 and older. Well-Being Connect is an online health portal that includes a well-being assessment that evaluates your health and lifestyle. The assessment helps you design a personal well-being plan that fosters healthy behavior.

## Chapter 4: Description of Benefits

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### Special Benefits for Children

<b>Newborn Circumcision</b>	Covered.
<b>Well-Child Care</b>	Covered, from birth through age twenty-one including office visits for history, physical exams, sensory screenings, developmental/behavioral assessments, anticipatory guidance, lab tests, and immunizations. <b>Well Child Care</b> means routine and preventive care for children through age twenty-one. If your child needs medical care as the result of an illness or injury, physician visit benefits apply (and not well-child care benefits). See Physician Services earlier in this chapter.
<b>Well Child Care Immunizations</b>	Covered, in accord with Hawaii law and the guidelines set by the Advisory Committee on Immunization Practices (ACIP).
<b>Well Child Care Laboratory Tests</b>	Covered, in conjunction with office visits, from birth through age twenty-one. Laboratory tests are covered during the well-child care period as identified on the American Academy of Pediatrics Periodicity Schedule of the Bright Futures Recommendations for Preventive Pediatric Health Care, in addition to one urinalysis through age five.
<b>Well Child Care Physician Office Visits</b>	Covered, including routine sensory screening, and developmental/behavioral assessments according to the American Academy of Pediatrics Periodicity Schedule of the Bright Futures Recommendations for Preventive Pediatric Health Care: <ul style="list-style-type: none"><li>▪ Birth to one year: seven visits</li><li>▪ Age one year: three visits</li><li>▪ Age two years: two visits</li><li>▪ Age three years through twenty-one years: one visit per year</li></ul>

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### Special Benefits for Men

<b>Erectile Dysfunction</b>	Services, supplies, prosthetic devices, and injectables approved by us are covered to treat erectile dysfunction due to organic cause as defined by HMSA.
<b>Prostate Specific Antigen (PSA) Screening Test</b>	Covered, for men age 50 or older. Benefits are limited to one prostate specific antigen screening test per calendar year. For diagnostic PSA tests, see earlier in this chapter under <i>Testing, Laboratory, and Radiology</i> .
<b>Vasectomy</b>	Covered, but only the initial surgery for a vasectomy. Benefits do not include the reversal of a vasectomy.

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### Special Benefits for Women

<b>Chlamydia Screening</b>	Covered.
<b>Contraceptive Implants</b>	Covered.  <b>Please note:</b> Benefit payment for contraceptives is limited to one contraceptive method per period of effectiveness.  Copayments for Contraceptives do not apply toward meeting the Annual Copayment Maximum and you continue to be responsible for copayment amounts for these services after you have met the copayment maximum.

## Chapter 4: Description of Benefits

### Contraceptive Injectables Covered.

**Please note:** Benefit payment for contraceptives is limited to one contraceptive method per period of effectiveness.

Copayments for Contraceptives do not apply toward meeting the Annual Copayment Maximum and you continue to be responsible for copayment amounts for these services after you have met the copayment maximum.

### Contraceptive IUD Covered.

**Please note:** Benefit payment for contraceptives is limited to one contraceptive method per period of effectiveness.

Copayments for Contraceptives do not apply toward meeting the Annual Copayment Maximum and you continue to be responsible for copayment amounts for these services after you have met the copayment maximum.

### Mammography (screening)

Covered according to the following schedule:

- Age 35 - 39 years of age, one baseline mammogram.
- Age 40 years of age or older, one mammogram per calendar year.

**Please note:** A woman of any age may receive the screening more often if she has a history of breast cancer or if her mother or sister has a history of breast cancer. For diagnostic mammography benefits, see earlier in this chapter under *Testing, Laboratory, and Radiology*.

### Maternity Care

Covered, for:

- **Maternity Care.** Maternity Care means physician's services, including prenatal, false labor, delivery, and postnatal services. HMSA pays a physician's global fee related to a bundle of maternity care. If benefit payments are made separately before delivery, payments will be considered an advance and we will deduct the amount from the global benefit payment for maternity care.
- Nursery care following birth.
- Pregnancy Termination.
- Complications of pregnancy, except physician visits.

**Please note:** All plan limitations apply to services associated with maternity care. See

*Chapter 4: Description of Benefits* for limitations on a specific service.

Physician visits for complications of pregnancy, newborn physician visits, emergency room, emergency room visits, and outpatient laboratory and pathology are not included in this Maternity Care benefit. See *Physician Visits, Emergency Room and Laboratory and Pathology – Outpatient* for benefits.

Newborn care is covered for the baby's routine non-surgical physician services and nursery care following birth. Benefits for a sick newborn are available when you add the child to your coverage within 31 days of birth. See *Chapter 10: General Provisions*.

### Maternity Length of Stay

Covered, for up to:

- 48 hours from time of delivery for normal labor and delivery; or
- 96 hours from time of delivery for a cesarean birth.

### Pap Smears (screening)

Covered, but only one screening Pap smear per calendar year.

### Tubal Ligation

Covered, but only the initial surgery for a tubal ligation. Benefits do not include the reversal of a tubal ligation.

### Well Woman Exam

Covered, for one gynecological exam per calendar year. The well woman exam includes a pelvic exam, the collection of a specimen for Pap smear screening and a clinical breast exam.

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### Special Benefits for Member and Covered Spouse

#### In Vitro Fertilization

Covered. Coverage is limited to a one-time only benefit for one outpatient in vitro fertilization procedure while you are an HMSA member. If you receive benefits for in vitro fertilization services under an HMSA plan, you will not be eligible for in vitro fertilization benefits under any other HMSA plan. Also, coverage is limited to members who meet the following criteria:

- The in vitro fertilization is for you or your spouse.
- Either of the following two statements is true:
  - You and your spouse have a history of infertility for at least five years;
  - or
  - The infertility is related to one or more of these medical conditions: endometriosis; exposure in utero to diethylstilbestrol (DES); blockage of, or surgical removal of, one or both fallopian tubes (lateral or bilateral salpingectomy); or abnormal male factors contributing to the infertility.
- Your oocytes are fertilized with your spouse's sperm.
- You have been unable to attain a successful pregnancy through other covered infertility treatments.
- The in vitro procedures are performed at a medical facility that conforms to the American College of Obstetricians and Gynecologists guidelines for in vitro fertilization clinics or to the American Society for Reproductive Medicine minimal standards for programs of in vitro fertilization.

**Please note:** These services must have precertification. See *Chapter 5: Precertification*.

**Please note:** Exclusions or limits that may relate to this benefit are described in *Chapter 6: Services Not Covered* in the section labeled *Fertility and Infertility*.

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### Special Benefits for Homebound, Terminal, or Long-Term Care

#### Home Health Care

Covered, but only when all of these statements are true:

- Services are prescribed in writing by a physician to treat an illness or injury when you are homebound. **Homebound** means that due to an illness or injury, you are unable to leave home, or if you do leave home, doing so requires a considerable and taxing effort.
- Part-time skilled health services are needed.
- Services are not more costly than alternate services that would be effective to diagnose and treat your condition.
- Without home health care, you would need inpatient hospital or skilled nursing facility care.
- If you need home health care services for more than 30 days, a physician must certify that there is further need for the services and provide an ongoing plan of treatment at the end of each 30-day period of care.
- Services do not exceed 150 visits per calendar year.

#### Hospice Services

Covered. A **Hospice Program** provides care (generally in a home setting) for patients who are terminally ill and who have a life expectancy of six months or less. We follow Medicare guidelines to determine benefits, level of care and eligibility for hospice services. Also, we cover:

- Residential hospice room and board expenses directly related to the hospice care being provided, and
- Hospice referral visits during which a patient is advised of hospice care options, regardless of whether the referred patient is later admitted to hospice care.

While under hospice care, the terminally ill person is not eligible for benefits for the terminal condition except hospice services and attending physician office visits. The person is eligible for all covered benefits unrelated to the terminal condition.

The attending physician must certify in writing that the person is terminally ill and has a life expectancy of six months or less.

## Chapter 4: Description of Benefits

### Integrated Case Management

Covered, when approved by us. **Integrated Case Management** is a special program to help members with certain medical conditions that need costly, long-term care and when a hospital may not be the most appropriate setting for your care. If you meet HMSA's criteria, your coverage provides you with alternate benefits to help meet health care needs that result from extreme illness or injury (providing costs do not exceed inpatient facility costs). You, your physician, and the hospital can work with our case managers to identify and arrange alternate treatment plans to meet your special needs and to assist in preserving your health care benefits.

Conditions and treatments for which benefits management might be appropriate are: AIDS, coma, traumatic brain injury, respirator dependency, spinal cord injury, and long-term intravenous therapy.

### Approval for Alternate Treatment Plans

Before benefits are available for alternate treatment plans, approval must be received. Without approval, no benefits for alternate treatment plans are available. Physicians usually contact us on your behalf to identify and arrange alternate treatment plans. If you are not sure if your provider has contacted us, you should talk with your physician, or call us at (808) 948-5711. On the neighbor islands, call 1 (800) 365-7665.

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### Behavioral Health – Mental Health and Substance Abuse

Covered, if:

- You are diagnosed with a condition found in the current Diagnostic and Statistical Manual of the American Psychiatric Association.
- The services are provided by a licensed physician, psychiatrist, psychologist, clinical social worker, marriage and family therapist, licensed mental health counselor, or advanced practice registered nurse.

**Please note:** Epilepsy, senility, mental retardation, or other developmental disabilities and addiction to or abuse of intoxicating substances, do not in and of themselves constitute a mental disorder.

Benefits for inpatient hospital and facility services are subject to the limits described earlier in this chapter under *Hospital Room and Board*.

**Please note:** Residential care facility services outside the state of Hawaii require precertification. See *Chapter 5: Precertification*.

### Alcohol or Drug Dependence Treatment

You are not covered for detoxification services and educational programs to which drinking or drugged drivers are referred by the judicial system solely because you have been referred or services performed by mutual self-help groups.

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### Organ and Tissue Transplants

### Organ and Tissue Transplants

Covered, but only as described in this section and subject to all other conditions and provisions of your Agreement including that the transplant meets payment determination criteria. For a definition of payment determination criteria, see *Chapter 1: Important Information* under *Questions We Ask When You Receive Care*. Expenses related to one transplant evaluation and wait list fees at one transplant facility per approved transplant request are covered.

Also, all transplants (with the exception of corneal and kidney transplants) must:

- Receive our approval. Without approval for the specified transplants, benefits are not available. See *Chapter 5: Precertification*.
- Be received from a facility that:
  - Accepts you as a transplant candidate, and
  - Is located in the State of Hawaii and has a contract with us to perform the transplant, or
  - Is an approved Blue Distinction Center for Transplants. You may call HMSA for a current list of providers.

## Chapter 4: Description of Benefits

Benefits are not available for:

- Artificial (mechanical) organs, except for artificial hearts when used as a bridge to a permanent heart transplant.
- Non-human organs.
- Organ or tissue transplants not listed in this section.
- Your transportation for organ or tissue transplant services.
- Transportation of organs or tissues.
- Organ or tissue transplants received out of country.

### Transplant Evaluations

Covered, if we approve, for heart, heart-lung, liver, lung, pancreas, simultaneous kidney/pancreas, small bowel and multivisceral, or stem-cell transplants. See *Chapter 5: Precertification*. **Transplant Evaluation** means those procedures, including lab and diagnostic tests, consultations, and psychological evaluations that a facility uses in evaluating a potential transplant candidate. This coverage is limited to one evaluation per transplant request and must be rendered either at a facility that is located in the State of Hawaii and has a contract with us to perform the transplant or is an approved Blue Distinction Center for Transplants. For information about donor screening benefits, see in this chapter under *Organ Donor Services*.

### Organ Donor Services

Covered, when you are the recipient of the organ. No benefits are available under this coverage if you are donating an organ to someone else.

**Please note:** This coverage is secondary and the living donor's coverage is primary when:

- You are the recipient of an organ from a living donor; and
- The donor's health coverage provides benefits for organs donated by a living donor.

Benefits for the screening of donors are limited to expenses of the actual donor. No benefits are available for screening expenses of candidates who do not become the actual donor.

### Corneal Transplants

Covered, but only if you meet HMSA's criteria.

### Heart Transplants

Covered, but only if you meet HMSA's criteria and if we approve. See *Chapter 5: Precertification*.

### Heart and Lung Transplants

Covered, but only if you meet HMSA's criteria and if we approve. See *Chapter 5: Precertification*.

### Kidney Transplants

Covered, but only if you meet HMSA's criteria.

### Liver Transplants

Covered, but only if you meet HMSA's criteria and if we approve. See *Chapter 5: Precertification*.

### Lung Transplants

Covered, but only if you meet HMSA's criteria and if we approve. See *Chapter 5: Precertification*.

### Pancreas Transplants

Covered, but only if you meet HMSA's criteria and if we approve. See *Chapter 5: Precertification*.

### Simultaneous Kidney/Pancreas Transplants

Covered, but only if you meet HMSA's criteria and if we approve. See *Chapter 5: Precertification*.

### Small Bowel and Multivisceral Transplants

Covered, for small bowel (small intestine) and the small bowel with liver or small bowel with multiple organs such as the liver, stomach and pancreas, but only if you meet HMSA's criteria and if we approve. See *Chapter 5: Precertification*.

### Stem-Cell Transplants (including Bone Marrow Transplants)

Allogeneic stem-cell transplants, reduced intensity conditioning for allogeneic stem-cell transplants and autologous stem-cell transplants are available only for treatment prescribed in accord with HMSA's medical policies and with our approval. See *Chapter 5: Precertification*.

## Chapter 4: Description of Benefits

### Prescription Drugs and Supplies

Covered, but only oral chemotherapy drugs, contraceptives, diabetic drugs, supplies and insulin, and U.S. Preventive Services Task Force Recommended Drugs. Coverage will be provided only when the Prescription Drugs and Supplies are:

- Approved by the FDA, under federal control,
- Prescribed by your Provider,
- Dispensed by a licensed pharmacy or Provider, and
- You do not have an HMSA drug plan or your HMSA drug plan does not cover the drug or supply covered in this section.

**Please note:** Some prescription drugs and supplies must have precertification. See *Chapter 5: Precertification*.

**Please note:** Copayments for Prescription Drugs and Supplies do not apply toward meeting the Annual Copayment Maximum.

Benefits for prescription drugs and supplies vary depending on whether the drug is a generic drug, a Preferred drug, or Other brand name drug.

#### Definitions

**Brand name drug** is one which is marketed under its distinctive trade name and which is or was at one time protected by patent laws.

**Generic drugs** are drugs prescribed or dispensed under their commonly used generic name rather than a brand name and which are not protected by patent, or drugs identified by HMSA as “generic”.

**Oral chemotherapy drug** is an FDA-approved oral cancer treatment that may be delivered to the patient for self-administration under the direction or supervision of a Provider outside of a hospital, medical office, or other clinical setting.

**Other brand name drugs, supplies, and insulin** are brand name drugs, supplies, or insulin which are not identified as preferred on the HMSA Select Prescription Drug Formulary.

**Over-the-counter drugs** are drugs that may be purchased without a prescription.

**Preferred drugs, supplies and insulin** are brand name drugs, supplies or insulin identified as preferred on the HMSA Select Prescription Drug Formulary.

**Prescription Drug** is a medication that is under Federal control. By Federal law, prescription drugs can only be dispensed with a prescription. Medications that are available as both a Prescription Drug and a nonprescription drug are not covered as a Prescription Drug under this plan.

#### Benefit Limitations

Contraceptive benefits are limited to one contraceptive method per period of effectiveness.

Diabetic supplies are limited to coverage for syringes, needles, lancets, lancet devices, test strips, acetone test tablets, insulin tubing, and calibration solutions.

Copayment amounts for all covered drugs or supplies are for a maximum 30-day supply or fraction thereof. A 30-day supply means a supply that will last you for a period consisting of 30 consecutive days. For example, if the prescribed drug must be taken by you only on the last five days of a one-month period, a 30-day supply would be the amount of the drug that you must take during those five days.

If you obtain more than a 30-day supply under one prescription:

- you must pay an additional copayment for each 30-day supply or fraction thereof, and
- our maximum benefit payment will be limited to benefits for two additional 30-day supplies or fractions thereof.

## Chapter 4: Description of Benefits

Drugs Dispensed in Manufacturer's Original Unbreakable Package: Except for insulin, copayments for prescription drugs and supplies that are dispensed in a manufacturer's original unbreakable package are determined by the number of calendar days that are covered by the prescription. Copayments for insulin are based on the lesser of the calendar days supply and the "discard after" date on the medication. You owe one copayment for each prescription for up to 59 days, two copayments for 60-89 days, and three copayments for 90-119 days. An example of drugs that come in unbreakable packages is oral contraceptives.

### Drug Benefit Management

We have arranged with Participating Providers to assist in managing the usage of certain drugs, including drugs listed in the HMSA Select Prescription Drug Formulary.

- We have identified certain kinds of drugs listed in the HMSA Select Prescription Drug Formulary that require preauthorization of HMSA. The criteria for preauthorization are that:
  - the drug is being used as part of a treatment plan,
  - there are no equally effective drug substitutes, and
  - the drug meets the "payment determination" criteria and other criteria as established by us.

A list of these drugs in the HMSA Select Prescription Drug Formulary has been distributed to all Participating Providers.

- Participating providers may dispense up to a 30-day supply for first time prescriptions of maintenance drugs. For subsequent refills, the participating provider may dispense up to a 90-day supply after confirming that:
  - You have tolerated the drug without adverse side effects that could cause the drug to be discontinued, and
  - Your Provider has determined that the drug is effective.

### Additional Amounts You May Owe When There is a Generic Equivalent

This plan requires the substitution of Generic Drugs listed on the FDA Approved Drug Products with Therapeutic Equivalence Evaluations for a brand name drug. Exceptions will be made when a Provider directs that substitution is not permissible. If you choose not to use the generic equivalent, we will pay only the amount that would have been paid for the generic equivalent. This provision will apply even if the generic equivalent is out-of-stock or is not available at the pharmacy.

You will be required to pay the entire cost of the brand name drug when you choose to obtain a brand name drug instead of the generic equivalent or the particular generic equivalent was out-of-stock or not available at the pharmacy. In this situation, you will be responsible for submitting a claim to us. In the event a generic equivalent is out-of-stock or not available, you may wish to purchase the generic equivalent from another pharmacy.

### Refills

Except for certain drugs managed under Drug Benefit Management, refills will be paid if indicated on your original prescription and only after two-thirds of your prescription has already been used.

### Mail Order Providers

Benefits for mail order prescription drugs, supplies, and insulin are only available through contracted providers. Call your nearest HMSA office listed on the back cover of this guide for a list of contracted providers. If you receive mail order prescription drugs and supplies from a provider that does not contract with HMSA, no benefits will be paid.

Copayment amounts are for a maximum 90-day supply or fraction thereof. A 90-day supply means a supply that will last you 90 consecutive days or a fraction thereof. You must pay a 90-day copayment even if the prescription is written for less than a 90-day supply or the pharmacy dispenses less than 90 doses or less than a 90-day supply. Situations in which this would occur include, but are not limited to:

- You are prescribed a drug in pill form that must be taken only on the last five days of each month. A 90-day supply would be fifteen pills, the number of pills you must take during a three-month period.
- You are prescribed a 30-day supply with two refills. The mail order pharmacy will fill the prescription in the quantity specified by the Provider, in this case 30 days, and will not send you a 90-day supply. You owe the 90-day copayment even though a 30-day supply has been dispensed.

## Chapter 4: Description of Benefits

- You are prescribed a 30-day supply of a drug that is packaged in less than 30-day quantity, for example, a 28-day supply. The pharmacy will fill the prescription by providing you a 28-day supply. You owe the 90-day copayment. If you are prescribed a 90-day supply, the pharmacy would fill the prescription by giving you three packages each containing a 28-day supply of the drug. Again, you would owe a 90-day copayment for the 84-day supply.

Drugs Dispensed in Manufacturer's Original Unbreakable Package: Except for insulin, copayments for prescription drugs and supplies that are dispensed in a manufacturer's original unbreakable package are determined by the number of calendar days that are covered by the prescription. Copayments for insulin are based on the lesser of the calendar days supply and the "discard after" date on the medication. You owe one copayment for each prescription for up to 119 days. An example of drugs that come in unbreakable packages is oral contraceptives.

Unless your Provider directs the use of a brand name drug by clearly indicating it on the prescription, your prescription will be filled with the generic equivalent when available and permissible by law.

Refills are available if indicated on your original prescription and only after two-thirds of your prescription has already been used.

CHAPTER 5

This Chapter Covers

- Definition ..... 41
- Specific Types of Care ..... 43
- Organ and Tissue Transplants ..... 48

Definition

**Precertification** is a special approval process to make sure that certain medical treatments, procedures, or devices meet payment determination criteria before the service is rendered.

A table with a list of the treatments, procedures and devices that need precertification appears later in this chapter.

Changes to this Guide’s List of Services and Supplies Which Require Precertification

From time to time, we need to update the list of services and supplies that require precertification. Changes are needed so that your plan benefits remain current with the way therapies are delivered. Changes may occur at any time during your plan year. If you would like to know if a treatment, procedure or device has been added or deleted from the list in this guide, call us at the telephone number on the back cover of this guide.

When to Request Precertification

- If you are under the care of:
- An HMSA participating physician or contracting physician, he or she will:
    - Get approval for you; and
    - Accept any penalties for failure to get approval.
  - A BlueCard participating or nonparticipating provider you are responsible for getting the approval. If you do not receive approval and receive any of the services described in this chapter, benefits may be denied.

How to Request Precertification

Ask for precertification by writing or faxing us at:

HMSA  
P.O. Box 2001  
Honolulu, HI 96805-2001  
(808) 944-5611

If you would like to check on the status of the precertification, call your nearest HMSA office listed on the back cover of this guide.

Our Response to Your Request for Precertification of Non-Urgent Care

If your request for precertification is not urgent, HMSA will respond to your request within a reasonable time that is appropriate to the medical circumstances of your case. We will respond within 15 days after we receive your request. We may extend the time once for 15 days if we cannot respond to your request within the first 15 days and if it is due to circumstances beyond our control. If this happens, we will let you know before the end of the first 15 days. We will tell you why we are extending the time and the date we expect to have our decision. If we need added details from you, we will let you know and give you at least 45 days to provide the information.

## Chapter 5: Precertification

### **Our Response to Your Request for Precertification of Urgent Care**

Your care is urgent if the time periods that apply to non-urgent care:

- Could seriously risk your life or health or your ability to regain maximum function, or
- In the opinion of your treating physician, would subject you to severe pain that cannot be adequately managed without the care that is the subject of the request for precertification.

HMSA will respond to your request for precertification of urgent care as soon as possible given the medical circumstances of your case. It will be no later than 24 hours after all information sufficient to make a determination is provided to us.

If you do not provide enough details for us to determine if or to what extent the care you request is covered, we will notify you within 24 hours after we receive your request. We will let you know what information we need to respond to your request and give you a reasonable time to respond. You will have at least 48 hours to provide the information.

### **Appeal of Our Precertification Decision**

If you do not agree with our precertification decision, you may appeal it. See *Chapter 8: Dispute Resolution*.

Specific Types of Care

Precertification is required for the following services and devices. Call HMSA at:

- Oahu – (808) 948-6464
- Neighbor islands – 1 (800) 344-6122

Failure to get our approval will result in a denial of benefits if the services or devices do not meet HMSA’s payment determination criteria.

**A through D**

- Arcalyst
- Anesthesia Services for Gastrointestinal Endoscopic Procedures
- Artificial Disc Replacement - Cervical
- Autologous Chondrocyte Implantation (ACI)
- Benlysta
- Berinert
- Bexxar
- Biological Agents for the Treatment of Plaque Psoriasis
- Bi-PAP and Oral Appliances for the Treatment of Obstructive Sleep Apnea
- Blepharoplasty and Repair of Blepharoptosis
- Bone Mineral Density Studies (for members under 18 and for members determined to be at high risk for osteoporosis requiring studies more frequently than once every two years)
- Chemotherapy Agents – Oral
  - Afinitor
  - Gleevac
  - Nexavar
  - Revlimid
  - Sprycel
  - Sutent
  - Tarceva
  - Tasisna
  - Tykerb
  - Votrient
  - Zolanza
- Cinryze
- Cognitive Rehabilitation for patients with traumatic brain injury
- Computed Tomography (CT) - Outpatient (not required for emergency room)
- CT Colonography (virtual colonoscopy)
- Continuous Glucose Monitoring of Interstitial Fluid (Real time)
- Coronary CT Angiography

**E through H**

- Endoscopic Radiofrequency Ablation for Barrett's Esophagus
- Folutyn

## Chapter 5: Precertification

**Precertification is required for the following services and devices. Call HMSA at:**

- Oahu – (808) 948-6464
- Neighbor islands – 1 (800) 344-6122

**Failure to get our approval will result in a denial of benefits if the services or devices do not meet HMSA's payment determination criteria.**

- Functional MRI
- Genetic Testing for the following conditions based on the member's clinical presentation and family history as outlined in the HMSA genetic testing policies:
  - Attenuated familial adenomatous polyposis (AFAP)
  - BRCA1 and BRCA2 Mutations
  - Carrier Status for Spinal Muscular Atrophy
  - Carrier Status for Tay-Sachs, Canavan Disease, Familial Dysautonomia, and Gaucher's Disease
  - Cystic Fibrosis
  - Developmental Delay/Mental Retardation/Autism Spectrum Disorder
  - Factor V Leiden, Prothrombin G20210A Mutation and Methylenetetrahydrofolate reductase (MTHFR)
  - Familial adenomatous polyposis (FAP)
  - Fragile X Syndrome
  - Hereditary Hemochromatosis (HFE) Mutations
  - Long QT Syndrome
  - Lynch syndrome (hereditary nonpolyposis colorectal cancer)
  - MYH associated polyposis (MAP)
  - Thiopurine Methyltransferase Gene (TPMT)
- Growth Hormone Therapy
- Home IV Therapy
  - Albumin Therapy
  - Immune Globulin Therapy
  - Inotropic Infusion Therapy
  - Intravenous Anti-Infective Therapy (beyond standard duration of treatment)
  - Intravenous Hydration for Hyperemesis Gravidarum (after the first 14 days)
  - Intravenous Hydration Therapy for Adults (after the first seven days)
  - Pain Management Infusion Therapy
  - Total Parenteral Nutrition Therapy for Adults
- Home Pulse Oximeters (for children)
- Hyperbaric Oxygen Therapy (for diabetic wounds, osteoradionecrosis and soft tissue radiation necrosis)

### **I through K**

- In Vitro Fertilization
- Injectable Drugs
  - Alimta
  - Avastin

## Chapter 5: Precertification

**Precertification is required for the following services and devices. Call HMSA at:**

- Oahu – (808) 948-6464
- Neighbor islands – 1 (800) 344-6122

**Failure to get our approval will result in a denial of benefits if the services or devices do not meet HMSA's payment determination criteria.**

- Enbrel (for treatment of plaque psoriasis)
- Erbitux
- Erythropoiesis Stimulating Agents (for Myelodysplastic Syndrome and Anemia of Chronic Disease)
- Flolan
- Forteo
- Humira (for treatment of plaque psoriasis)
- Ilaris
- Immune Globulin (for Chronic Inflammatory Demyelinating Polyneuropathy, Guillain-Barre Syndrome, Multifocal Motor Neuropathy, and Relapsing-Remitting Multiple Sclerosis)
- Low Molecular Weight Heparin (if used beyond the FDA-indicated duration, beyond six months in patients with cancer, and perioperative bridge therapy)
- Lupron (for treatment exceeding 3 months for anemia caused by fibroids or 6 months for management of endometriosis, for therapy beyond 11 years for girls and 12 years for boys for central precocious puberty, for off-label use in the palliative treatment of advanced breast cancer)
- Nplate
- Remodulin
- Rituxin (for non-rheumatoid arthritis, non-cancer indications)
- Stelara
- Synagis
- Vectibix
- Velcade
- Xolair
- Zevalin
- Insulin Pumps
- Intensity Modulated Radiation Therapy (IMRT)
- Intrastromal Corneal Ring Segments for Keratoconus (INTACS)
- Knee Braces, Custom-fabricated
- Kyphoplasty and Vertebroplasty

### **L through O**

- Lucentis (for off-label indications)
- Lung Volume Reduction Surgery
- Macugen (for off-label indications)
- Magnetic Resonance Angiography (MRA) and Magnetic Resonance Venography (MRV) - Outpatient (not required for emergency room)
- Magnetic Resonance Imaging (MRI) - Outpatient (not required for emergency room)
- Mental Health or Substance Abuse Residential Care Facility Services Outside the State

## Chapter 5: Precertification

**Precertification is required for the following services and devices. Call HMSA at:**

- Oahu – (808) 948-6464
- Neighbor islands – 1 (800) 344-6122

**Failure to get our approval will result in a denial of benefits if the services or devices do not meet HMSA's payment determination criteria.**

	<p>of Hawaii</p> <ul style="list-style-type: none"> <li>▪ Negative Pressure Wound Therapy</li> <li>▪ Non-Coronary Brachytherapy</li> <li>▪ Nuclear Cardiology – Outpatient (not required for emergency room)</li> <li>▪ Occupational Therapy Services</li> <li>▪ Off Label Drug Use (for drugs requiring precertification)</li> <li>▪ Oncotype DX</li> <li>▪ Oscillatory Device for Bronchial Drainage (The Vest)</li> <li>▪ Oxygen and Oxygen Equipment (for members 13 years of age and older)</li> </ul>
<p><b>P through R</b></p>	<ul style="list-style-type: none"> <li>▪ Panniculectomy/Abdominoplasty</li> <li>▪ Photochemotherapy (for Pityriasis Rosea, Lichen Planus, and Other Atopic Dermatitis and Related Conditions)</li> <li>▪ Photodynamic Therapy (for superficial basal cell skin cancer and Bowen's disease)</li> <li>▪ Physical Therapy Services</li> <li>▪ Positron Emission Tomography (PET)</li> <li>▪ Power Mobility Devices</li> <li>▪ Preimplantation Genetic Diagnosis</li> <li>▪ Prolia</li> <li>▪ Prophylactic Mastectomy</li> <li>▪ Prosthetics over \$10,000</li> <li>▪ Proton Beam Therapy</li> <li>▪ Provenge</li> <li>▪ Pulmonary Vein Ablation for Atrial Fibrillation</li> <li>▪ Reduction Mammoplasty</li> <li>▪ Routine Care Associated With Clinical Trials</li> </ul>
<p><b>S through T</b></p>	<ul style="list-style-type: none"> <li>▪ Sleep Studies (when performed more than once every 5 years)</li> <li>▪ Soliris</li> <li>▪ Speech Therapy Services – for members up to age 21; after 12 visits for members 21 years and older</li> <li>▪ Spinal Cord Stimulators for Pain Management</li> <li>▪ Stereotactic Radiosurgery and Stereotactic Body Radiation Therapy</li> <li>▪ Supprelin LA</li> <li>▪ Surgery for Hyperhidrosis</li> <li>▪ Surgery to Correct Morbid Obesity (bariatric surgery)</li> <li>▪ Surgeries, therapies or procedures employing new technology or representing a new</li> </ul>

# Chapter 5: Precertification

<p><b>Precertification is required for the following services and devices. Call HMSA at:</b></p> <ul style="list-style-type: none"><li>▪ Oahu – (808) 948-6464</li><li>▪ Neighbor islands – 1 (800) 344-6122</li></ul> <p><b>Failure to get our approval will result in a denial of benefits if the services or devices do not meet HMSA’s payment determination criteria.</b></p>	
	<p>application of existing technology</p> <ul style="list-style-type: none"><li>▪ Surgical Treatment of Femoroacetabular Impingement</li><li>▪ Torisel</li><li>▪ Transcutaneous Electrical Nerve Stimulation (TENS) Unit</li><li>▪ Transplants. See below under <i>Organ and Tissue Transplants</i></li><li>▪ Transplant Evaluations</li><li>▪ Treatment of Hepatitis C with Interferons and Ribavirin</li><li>▪ Treatment of Varicose Veins</li></ul>
<b>U through Z</b>	<ul style="list-style-type: none"><li>▪ Uterine Artery Embolization to Treat Fibroids</li><li>▪ Wheelchairs (Adult High Strength Lightweight and Ultra Lightweight, and Custom Wheelchairs)</li></ul>

## Chapter 5: Precertification

### Organ and Tissue Transplants

Precertification is required for the following transplant services. Your provider must contact HMSA for approval.

**Failure to get our approval will result in a denial of benefits if the transplant service does not meet HMSA's payment determination criteria. Transplant evaluations require precertification.**

<b>A through H</b>	<ul style="list-style-type: none"><li>▪ Allogeneic Stem-Cell Transplant, Autologous Stem-Cell Transplant, and Reduced Conditioning for Allogeneic Stem-Cell Transplant</li><li>▪ Heart Transplant</li><li>▪ Heart/Lung Transplant</li></ul>
<b>I through R</b>	<ul style="list-style-type: none"><li>▪ Liver Transplant</li><li>▪ Lung and Lobar Lung Transplant</li><li>▪ Pancreas Transplant</li></ul>
<b>S through Z</b>	<ul style="list-style-type: none"><li>▪ Simultaneous Kidney/Pancreas Transplant</li><li>▪ Small Bowel Transplant</li><li>▪ Small Bowel/Liver and Multivisceral Transplant</li></ul>

**CHAPTER**  
**6**

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**About this Chapter**

Your health care coverage does not provide benefits for certain procedures, services or supplies that are listed in this chapter or limited by this chapter or Chapter 4. We divided this chapter with category headings. These category headings will help you find what you are looking for. Actual exclusions are listed across from category headings.

**Please note:** Even if a service or supply is not specifically listed as an exclusion in this chapter, there are additional exclusions as described by the limitations in Chapter 4. If that service or supply is not specifically listed as an exclusion in this chapter or as a limitation exclusion in Chapter 4, it will not be covered unless it is described in *Chapter 4: Description of Benefits*, and meets all of the criteria, circumstances or conditions described, and it meets all of the criteria described in *Chapter 1: Important Information* under *Questions We Ask When You Receive Care*. If a service or supply does not meet the criteria described in Chapter 4, then it should be considered an exclusion or service that is not covered. This chapter should be read in conjunction with Chapter 4 in order to identify all items that are excluded from coverage.

If you are unsure if a specific procedure, service or supply is covered or not covered, please call us, and we will help you. For your convenience, we list our telephone numbers on the back cover of this guide.

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**Counseling Services**

<b>Bereavement Counseling</b>	You are not covered for bereavement counseling or services of volunteers or clergy.
<b>Genetic Counseling</b>	You are not covered for genetic counseling, except as identified on the U.S. Preventive Services Task Force list of Grade A and B Recommendations.
<b>Marriage or Family Counseling</b>	You are not covered for marriage and family counseling or other training services.
<b>Nutritional Counseling</b>	You are not covered for nutritional counseling, except as identified on the U.S. Preventive Services Task Force list of Grade A and B Recommendations.

## Chapter 6: Services Not Covered

### Sexual Identification Counseling

You are not covered for sexual identification counseling.

---

### Coverage Under Other Programs or Laws

#### Payment Responsibility

You are not covered when someone else has the legal obligation to pay for your care, and when, in the absence of this coverage, you would not be charged.

#### Military

You are not covered for treatment of an illness or injury related to military service when you receive care in a hospital operated by an agency of the U.S. government. You are not covered for services or supplies that are needed to treat an illness or injury received while you are on active status in the military service.

#### Third Party Reimbursement

You are not covered for services or supplies for an injury or illness caused or alleged to be caused by a third party and/or you have or may have a right to receive payment or recover damages in connection with the illness or injury. You are not covered for services or supplies for an illness or injury for which you may recover damages or receive payment without regard to fault. For more information about third party reimbursement, see *Chapter 9: Coordination of Benefits and Third Party Liability*.

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### Dental, Drug, and Vision

#### Dental Care

You are not covered for dental care under this health coverage except for those services listed in *Chapter 4: Description of Benefits*. Included in this exclusion are dental services that are generally provided only by dentists and not by physicians. The following exclusions apply regardless of the symptoms or illnesses being treated:

- Orthodontics.
- Dental splints and other dental appliances.
- Dental prostheses.
- Maxillary and mandibular implants (osseointegration) and all related services.
- Removal of impacted teeth.
- Any other dental procedures involving the teeth, gums and structures supporting the teeth.
- Any services in connection with the treatment of TMJ (temporomandibular joint) problems or malocclusion of the teeth or jaws, except for services in connection with the initial visit for diagnosis.

#### Drugs

You are not covered for prescription drugs and supplies except as stated in *Chapter 4: Description of Benefits* under

*Prescription Drugs and Supplies* and as identified on the U.S. Preventive Services Task Force list of Grade A and B Recommendations.

#### Eyeglasses and Contacts

You are not covered for:

- Sunglasses.
- Prescription inserts for diving masks or other protective eyewear.
- Nonprescription industrial safety goggles.
- Nonstandard items for lenses, including tinting and blending.
- Oversized lenses and invisible bifocals or trifocals.
- Repair and replacement of frame parts and accessories.
- Eyeglass lenses and contact lenses, except as described in *Chapter 4: Description of Benefits* under *Other Medical Services and Supplies, Vision and Hearing Appliances*.
- Exams for a fitting or prescription (including vision exercises).
- Frames.

#### Vision Services

You are not covered for:

- Refractive eye surgery to correct visual acuity problems.
- Replacement of lost, stolen or broken lenses, contact lenses or frames.

## Chapter 6: Services Not Covered

- Vision training.
- Aniseikonic studies and prescriptions.
- Reading problem studies or other procedures determined to be special or unusual.

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### Fertility and Infertility

<b>Contraceptives</b>	You are not covered for contraceptive foams, creams, condoms, or other non-prescription substances or supplies used individually or in conjunction with any other prescribed drug or device.
<b>Infertility Diagnosis</b>	You are not covered for services or supplies related to the diagnosis of infertility.
<b>Infertility Treatment</b>	Except as described in <i>Chapter 4: Description of Benefits</i> under <i>Special Benefits for Member and Covered Spouse</i> , you are not covered for services or supplies related to the treatment of infertility, including, but not limited to: <ul style="list-style-type: none"><li>▪ Collection, storage and processing of semen.</li><li>▪ Cryopreservation of oocytes, semen and embryos.</li><li>▪ Ovum transplants.</li><li>▪ Gamete intrafallopian transfer (GIFT).</li><li>▪ Zygote intrafallopian transfer (ZIFT).</li><li>▪ Services related to conception by artificial means, including prescription drugs and supplies related to such services except as described in <i>Chapter 4: Description of Benefits</i> under <i>Special Benefits for Member and Covered Spouse</i>.</li></ul>
<b>Sterilization Reversal</b>	You are not covered for the reversal of a vasectomy or tubal ligation.

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### Preventive and Routine

<b>Immunizations</b>	You are not covered for immunizations except those described in <i>Chapter 4: Description of Benefits</i> .
<b>Health Appraisal</b>	You are not covered for Health Appraisal services except as stated in <i>Chapter 4: Description of Benefits</i> .
<b>Physical Examinations (routine annual check-up)</b>	You are not covered for physical or health exams and any associated screening procedures except as described in <i>Chapter 4: Description of Benefits</i> under the <i>Special Benefits</i> sections.
<b>Routine Circumcision</b>	You are not covered for routine circumcision except as stated in <i>Chapter 4: Description of Benefits</i> under the <i>Special Benefits for Children</i> section.
<b>Routine Foot Care</b>	You are not covered for services or supplies related to routine foot care.

---

### Provider Type

<b>Complementary and Alternative Medicine Provider</b>	You are not covered for services or supplies provided by complementary and alternative medicine providers, including but not limited to naturopathic and homeopathic care providers, acupuncturists, and massage therapists.
<b>Chiropractor</b>	You are not covered for services or supplies provided by a chiropractor.
<b>Provider is an Immediate Family Member</b>	You are not covered for professional services or supplies when furnished to you by a provider who is within your immediate family. <i>Immediate Family</i> is a parent, child, spouse, or yourself.
<b>Physician Assistant</b>	You are not covered for services and supplies received from a physician assistant unless he or she is employed by a medical group, M.D. or D.O.
<b>Private Duty Nursing</b>	You are not covered for private duty nursing.

## Chapter 6: Services Not Covered

**Social Worker** You are not covered for services and supplies received from a social worker. This exclusion does not apply to covered mental health or substance abuse services.

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### Transplants

**Living Organ Donor Services** You are not covered for organ donor services if you are the organ donor.

**Living Donor Transport** You are not covered for expenses of transporting a living donor.

**Mechanical or Non-Human Organs** You are not covered for mechanical or non-human organs, except for artificial hearts when used as a bridge to a permanent heart transplant.

**Organ Purchase** You are not covered for the purchase of any organ.

**Transplant Services or Supplies** You are not covered for transplant services or supplies or related services or supplies other than those described in *Chapter 4: Description of Benefits under Organ and Tissue Transplants*. **Related Transplant Supplies** are those that would not meet payment determination criteria but for your receipt of the transplant, including, and without limit, all forms of stem-cell transplants.

**Transportation related to Organ and Tissue Transplants** You are not covered for transportation for organ or tissue transplant services or transportation of organs or tissues.

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### Miscellaneous Exclusions

**Act of War** To the extent allowed by law, you are not covered for services needed to treat an injury or illness that results from an act of war or armed aggression, whether or not a state of war legally exists.

**Acupuncture** You are not covered for services or supplies related to acupuncture.

**Airline Oxygen** You are not covered for airline oxygen.

**Biofeedback** You are not covered for biofeedback and any related tests.

**Blood** You are not covered for blood except as described in *Chapter 4: Description of Benefits*.

**Breast Pump** You are not covered for breast pumps except as described in *Chapter 4: Description of Benefits*.

**Carcinoembryonic Antigen (CEA)** You are not covered for carcinoembryonic antigen when used as a screening test.

**Cardiac Rehabilitation** You are not covered for cardiac rehabilitation services.

**Cosmetic Services, Surgery or Supplies** You are not covered for cosmetic services or supplies that are primarily intended to improve your natural appearance but do not restore or materially improve a physical function. You are not covered for complications of recent or past cosmetic surgeries, services, or supplies.

**Chemotherapy (High-dose)** You are not covered for high-dose chemotherapy except when provided in conjunction with stem-cell transplants described in *Chapter 4: Description of Benefits under Stem-Cell Transplants (including Bone Marrow Transplants)*.

**Complications of a Non-Covered Procedure** You are not covered for complications of a non-covered procedure including complications of recent or past cosmetic surgeries, services or supplies.

## Chapter 6: Services Not Covered

<b>Convenience Treatments, Services or Supplies</b>	You are not covered for treatments, services or supplies that are prescribed, ordered or recommended primarily for your comfort or convenience or the comfort or convenience of your provider or caregiver. Such items may include ramps, home remodeling, hot tubs, swimming pools, deluxe/upgraded items, or personal supplies such as surgical stockings and disposable underpads.
<b>Custodial Care</b>	You are not covered for custodial care, sanatorium care, or rest cures. <i>Custodial Care</i> consists of training in personal hygiene, routine nursing services, and other forms of personal care, such as help in walking, getting in and out of bed, bathing, dressing, eating, and taking medicine. Also excluded are supervising services by a physician or nurse for a person who is not under specific medical, surgical, or psychiatric care to improve that person's condition and to enable that person to live outside a facility providing this care.
<b>Developmental Delay</b>	You are not covered for treatment of developmental delay or services related to developmental delay that are available through government programs or agencies.
<b>Ductal Lavage</b>	You are not covered for ductal lavage.
<b>Duplicate Item</b>	You are not covered for duplicate durable medical equipment and supplies, orthotics and external prosthetics, and vision and hearing appliances that is intended to be used as a back-up device, for multiple residences, or for traveling, e.g., a second wheeled mobility device specifically for work or school use or a back-up manual wheelchair when a power wheelchair is the primary means of mobility.
<b>Effective Date</b>	You are not covered for services or supplies that you receive before the effective date of this coverage.
<b>Electron Beam Computed Tomography (EBCT or Ultrafast CT)</b>	You are not covered for electron beam computed tomography for coronary artery calcifications.
<b>Enzyme-potentiated Desensitization</b>	You are not covered for enzyme-potentiated desensitization for asthma.
<b>Erectile Dysfunction</b>	You are not covered for services and supplies (including prosthetic devices) related to erectile dysfunction except if due to an organic cause. This includes, but is not limited to, penile implants. You are not covered for drug therapies related to erectile dysfunction except certain injectables approved by us to treat erectile dysfunction due to an organic cause.
<b>Extracorporeal Shock Wave Therapy</b>	You are not covered for extracorporeal shock wave therapy except for the treatment of kidney stones.
<b>False Statements</b>	You are not covered for services and supplies if you are eligible for care only by reason of a fraudulent statement or other intentional misrepresentation that you made on an enrollment form for membership or in any claims for benefits. If we pay benefits to you or your provider before learning of any false statement, you are responsible for reimbursing us.
<b>Foot Orthotics</b>	You are not covered for foot orthotics except, under the following conditions: <ul style="list-style-type: none"><li>▪ Foot orthotics for persons with specific diabetic conditions per Medicare guidelines;</li><li>▪ Foot orthotics for persons with partial foot amputations;</li><li>▪ Foot orthotics that are an integral part of a leg brace and are necessary for the proper functioning of the brace, and;</li><li>▪ Rehabilitative foot orthotics that are prescribed as part of post-surgical or post-traumatic casting care.</li></ul>
<b>Genetic Testing and Screening</b>	You are not covered for genetic tests and screening except as stated in <i>Chapter 4: Description of Benefits under Testing, Laboratory, and Radiology and Special Benefits – Disease Management and Preventive Service</i> .
<b>Growth Hormone Therapy</b>	You are not covered for growth hormone therapy except as stated in <i>Chapter 4: Description of Benefits under Other Medical Services and Supplies</i> .

## Chapter 6: Services Not Covered

<b>Hair Loss</b>	You are not covered for services or supplies related to the treatment of baldness or hair loss regardless of condition. This includes hair transplants and topical medications.
<b>Hypnotherapy</b>	You are not covered for hypnotherapy.
<b>Intradiscal Electro Thermal Therapy (IDET)</b>	You are not covered for intradiscal electro thermal therapy.
<b>Motor Vehicles</b>	This plan does not cover the cost to buy or rent motor vehicles such as cars and vans. You are also not covered for equipment and costs related to converting a motor vehicle to accommodate a disability.
<b>Non-Medical Items</b>	You are not covered for durable medical equipment and supplies, orthotics and external prosthetics, and vision and hearing appliances that are not primarily medical in nature, e.g., environmental control equipment or supplies (such as air conditioners, humidifiers, dehumidifiers, air purifiers or sterilizers, water purifiers, vacuum cleaners, or supplies such as filters, vacuum cleaner bags and dust mite covers); hygienic equipment; exercise equipment; items primarily for participation in sports or leisure activities, and educational equipment.
<b>Radiation (Nonionizing)</b>	You are not covered for treatment with nonionizing radiation.
<b>Radiation (High-dose)</b>	You are not covered for high-dose radiotherapy except when provided in conjunction with stem-cell transplants described in <i>Chapter 4: Description of Benefits</i> under <i>Stem-Cell Transplants (including Bone Marrow Transplants)</i> .
<b>Repair/Replacement</b>	You are not covered for the repair or replacement of durable medical equipment and supplies, orthotics and external prosthetics, and vision and hearing appliances covered under the manufacturer or supplier warranty or that meet the same medical need as the current item but in a more efficient manner or is more convenient, when there is no change in your medical condition.
<b>Self-Help or Self-Cure</b>	You are not covered for self-help and self-cure programs or equipment.
<b>Sexual Transformation</b>	You are not covered for services and supplies related to sexual transformation regardless of cause. This includes, but is not limited to, sexual transformation surgery.
<b>Stand-by Time</b>	You are not covered for a provider's waiting or stand-by time.
<b>Supplies</b>	You are not covered for take home supplies or supplies billed separately by your provider when the supplies are integral to services being performed by your provider.
<b>Thoracic Electric Bioimpedance (Outpatient/Outpatient)</b>	You are not covered for outpatient thoracic electric bioimpedance in an outpatient setting which includes a physician's office.
<b>Topical Hyperbaric Oxygen Therapy</b>	You are not covered for topical hyperbaric oxygen therapy.
<b>Travel or Lodging Cost</b>	You are not covered for the cost of travel or lodging.
<b>Vertebral Axial Decompression (VAX-D)</b>	You are not covered for vertebral axial decompression.
<b>Vitamins, Minerals, Medical Foods and Food Supplements</b>	You are not covered for vitamins, minerals, medical foods, or food supplements except as described in <i>Chapter 4: Description of Benefit</i> under <i>Other Medical Services and Supplies</i> and <i>Prescription Drugs and Supplies</i> .
<b>Weight Reduction Programs</b>	You are not covered for weight reduction programs and supplies, whether or not weight reduction is medically appropriate. This includes dietary supplements, food, equipment, lab tests, exams, and prescription drugs and supplies.
<b>Wigs</b>	You are not covered for wigs and artificial hairpieces.

**CHAPTER**  
**7**

**This Chapter Covers**

- When to File Claims ..... 55
- How to File Claims ..... 55
- What Information You Must File ..... 55
- Other Claim Filing Information ..... 56

**When to File Claims**

**Submit within 90 Days**

All participating and most nonparticipating providers in Hawaii file claims for you. If your nonparticipating provider does not file for you, please submit an itemized bill or receipt. The bill or receipt must be submitted within 90 days of the last day on which you received services. It must list the services you received. No payment will be made on any claim received by us more than one year after the last day on which you received services. If you have any questions after reading this section, please contact your personnel department, or call us. Our telephone numbers appear on the back cover of this guide.

**How to File Claims**

**One Claim Per Person and Per Provider**

File a separate claim for each covered family member and each provider. You should follow the same procedure for filing a claim for services received in- or out-of-state or out-of-country.

**What Information You Must File**

**Subscriber Number**

The subscriber number that appears on your member card.

**Provider Statement**

The provider statement must be from your provider. All services must be itemized. (Statements you prepare, cash register receipts, receipt of payment notices or balance due notices cannot be accepted.) Without the provider statement, claims are not eligible for benefits. It is helpful to us if the provider statement is in English on the stationery of the provider who performed the service. An accompanying English translation is acceptable.

The provider statement must include:

- Provider's full name and address.
- Patient's name.
- Date(s) you received service(s).
- Date of the injury or start of illness.
- The charge for each service in U.S. currency.
- Description of each service.
- Diagnosis or type of illness or injury.
- Where you received the service (office, outpatient, hospital, etc.).
- If applicable, information about other health coverage you may have.

## Chapter 7: Filing Claims

**Telephone Number** Please include a phone number where you can be reached during the day.

**Signature** Make sure you sign the claim.

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### Other Claim Filing Information

**Where to Send Claim** Send your claim to the address listed on the back cover of this guide.

**Keep a Copy** You should keep a copy of the information for your records.

Information given to us will not be returned to you.

**Report to Member** Once we receive and process your claim, a report explaining your benefits. You may receive copies of your report online through My Account on hmsa.com or by mail upon request. The **Report To Member** tells you how we processed the claim. It includes services performed, the actual charge, any adjustments to the actual charge, our eligible charge, the amount we paid, and the amount you owe.

If any of your claims are denied, our report will explain the denial.

If, for any reason, you believe we wrongly denied a claim or coverage request, please call us for help. Our phone numbers appear on the back cover of this guide. If you are not satisfied with the information you receive, and you wish to pursue a claim for coverage, you may request an appeal. See *Chapter 8: Dispute Resolution*.

**Cash or Deposit any Benefit Payment in a Timely Manner** If a check is enclosed with your Report To Member, you must cash or deposit the check before the check's expiration date. If you ask us to reissue the expired check, there will be a service charge.

CHAPTER 8

This Chapter Covers

- Your Request for an Appeal .....57
- If You Disagree with Our Appeal Decision .....58

Your Request for an Appeal

Writing Us to Request an Appeal

If you wish to dispute a decision made by HMSA related to coverage, reimbursement, this Agreement, or any other decision or action by HMSA, you must ask for an appeal. Your request must be in writing unless you are asking for an expedited appeal. We must receive it within one year from the date of the action or decision you are contesting. In the case of coverage or reimbursement disputes, this is one year from the date we first informed you of the denial or limit of your claim, or of the denial of coverage for any requested service or supply.

Send written requests to:  
HMSA Member Advocacy and Appeals  
P.O. Box 1958  
Honolulu, HI 96805-1958

Or, send us a fax at (808) 952-7546 or (808) 948-8206

And, provide the information described in the section below labeled “What Your Request Must Include”. Requests that do not comply with the requirements of this chapter will not be recognized or treated as an appeal by us.

If you have any questions about appeals, you can call us at (808) 948-5090, or toll free at 1-800-462-2085.

Appeal of Our Precertification Decision

We will respond to your appeal as soon as possible given the medical circumstances of your case. It will be within 30 days after we receive your appeal.

Appeal of Any Other Decision or Action

We will respond to your appeal within 60 calendar days after we receive your appeal.

Expedited Appeal

You may ask for an expedited appeal if the time periods for appeals above may:

- Seriously risk your life or health,
- Seriously risk your ability to gain maximum functioning, or
- Subject you to severe pain that cannot be adequately managed without the care or treatment that is the subject of the appeal.

You may request expedited external review of our initial decision if you have requested an expedited internal appeal and the adverse benefit determination involves a medical condition for which the completion of an expedited internal appeal would meet the requirements above. The process for requesting an expedited external review is discussed below.

You may ask for an expedited appeal by calling us at (808) 948-5090, or toll free at 1-800-462-2085.

We will respond to your request for expedited appeal as soon as possible taking into account your medical condition. It will be no later than 72 hours after all information sufficient to make a determination is provided to us.

## Chapter 8: Dispute Resolution

### Who Can Request an Appeal

Either you or your authorized representative may ask for an appeal. Authorized representatives include:

- Any person you authorize to act on your behalf as long as you follow our procedures. This includes filing a form with us. To get a form to authorize a person to act on your behalf, call us at (808) 948-5090, or toll free at 1-800-462-2085. (Requests for appeal from an authorized representative who is a physician or practitioner must be in writing unless you are asking for an expedited appeal.)
- A court appointed guardian or an agent under a health care proxy.
- A person authorized by law to provide substituted consent for you or to make health care decisions on your behalf.
- A family member or your treating health care professional if you are unable to provide consent.

### What Your Request Must Include

To be recognized as an appeal, your request must include all of this information:

- The date of your request.
- Your name and telephone number (so we may contact you).
- The date of the service we denied or date of the contested action or decision. For precertification for a service or supply, it is the date of our denial of coverage for the service or supply.
- The subscriber number from your member card.
- The provider name.
- A description of facts related to your request and why you believe our action or decision was in error.
- Any other details about your appeal. This may include written comments, documents, and records you would like us to review.

You should keep a copy of the request for your records. It will not be returned to you.

### Information Available From Us

If your appeal relates to a claim for benefits or request for precertification, we will provide upon your request and free of charge, reasonable access to, and copies of, all documents, records, and other information relevant to your claim as defined by the Employee Retirement Income Security Act.

If our appeal decision denies your request or any part of it, we will provide an explanation, including the specific reason for denial, reference to the health plan terms on which our decision is based, a statement of your external review rights, and other information regarding our denial.

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### If You Disagree with Our Appeal Decision

If you would like to appeal HMSA's decision, you must do one of the following:

- Request review by an Independent Review Organization (IRO) selected by the Insurance Commissioner if you are appealing an issue of medical necessity, appropriateness, health care setting, level of care, or effectiveness; or a determination by HMSA that the service or treatment is experimental or investigational;
- For all other issues:
  - Request arbitration before a mutually selected arbitrator, or
  - File a lawsuit against HMSA under section 502(a) of ERISA

### Request Review by Independent Review Organization (IRO) Selected by the Insurance Commissioner

If you choose review by an IRO, you must submit your request to the Insurance Commissioner within 130 days of HMSA's decision on appeal to deny or limit the service or supply.

Unless you qualify for expedited external review of our appeal decision, before requesting review, you must have exhausted HMSA's internal appeals process or show that HMSA violated federal rules related to claims and appeals unless the violation was 1) de minimis; 2) non-prejudicial; 3) attributable to good cause or matters beyond HMSA's control; 4) in the context of an ongoing good-faith exchange of information; and 5) not reflective of a pattern or practice of non-compliance.

## Chapter 8: Dispute Resolution

Your request must be in writing and include:

- A copy of HMSA's final internal appeal decision.
- A completed and signed authorization form releasing your medical records relevant to the subject of the IRO review. Copies of the authorization form are available from HMSA by calling (808) 948-5090, or toll free at 1-800-462-2085 or on HMSA.com
- A complete and signed conflict of interest form. Copies of the conflict of interest form are available from HMSA by calling (808) 948-5090, or toll free at 1-800-462-2085 or on HMSA.com.
- A check for \$15.00 made out to the Insurance Commissioner. It will be refunded to you if the IRO overturns HMSA's decision. You are not required to pay more than \$60.00 in any calendar year.

You must send the request to the Insurance Commissioner at:

Hawaii Insurance Division  
ATTN: Health Insurance Branch – External Appeals  
335 Merchant Street, Room 213  
Honolulu, HI 96813  
Telephone: (808) 586-2804

You will be informed by the Insurance Commissioner within 14 business days if your request is eligible for external review by an IRO.

You may submit additional information to the IRO. It must be received by the IRO within 5 business days of your receipt of notice that your request is eligible. Information received after that date will be considered at the discretion of the IRO.

The IRO will issue a decision within 45 calendar days of the IRO's receipt of your request for review.

The IRO decision is final and binding except to the extent HMSA or you have other remedies available under applicable federal or state law.

### **Expedited IRO Review**

You may request expedited IRO review if:

- You have requested an expedited internal appeal at the same time and the timeframe for completion of an expedited internal appeal would seriously jeopardize your life, health, or ability to gain maximum functioning or would subject you to severe pain that cannot be adequately managed without the care or treatment that is the subject of the adverse determination;
- The timeframe for completion of a standard external review would seriously jeopardize your life, health, or ability to gain maximum functioning, or would subject you to severe pain that cannot be adequately managed without the care or treatment that is the subject of the adverse determination; or
- If the final adverse determination concerns an admission, availability of care, continued stay, or health care service for which you received emergency services; provided you have not been discharged from a facility for health care services related to the emergency services.

Expedited IRO review is not available if the treatment or supply has been provided.

The IRO will issue a decision as expeditiously as your condition requires but in no event more than 72 hours after the IRO's receipt of your request for review.

### **External Review of Decisions Regarding Experimental or Investigational Services**

You may request IRO review of an HMSA determination that the supply or service is experimental or investigational.

Your request may be oral if your treating physician certifies, in writing, that the treatment or supply would be significantly less effective if not promptly started.

## Chapter 8: Dispute Resolution

Written requests for review must include, and oral requests must be promptly followed up with, the same documents described above for standard IRO review plus a certification from your physician that:

- Standard health care services or treatments have not been effective in improving your condition;
- Standard health care services or treatments are not medically appropriate for you; or
- There is no available standard health care service or treatment covered by your plan that is more beneficial than the health care service or treatment that is the subject of the adverse action.

Your treating physician must certify in writing that the service recommended is likely to be more beneficial to you, in the physician's opinion, than any available standard health care service or treatment, or your licensed, board certified or board eligible physician must certify in writing that scientifically valid studies using accepted protocols demonstrate the service that is the subject of the external review is likely to be more beneficial to you than any available standard health care services or treatment.

The IRO will issue a decision as expeditiously as your condition requires but in no event more than 7 calendar days of the IRO's receipt of your request for review.

### Request Arbitration

If you choose arbitration, you must submit a written request for arbitration to HMSA, Legal Services, P.O. Box 860, Honolulu, Hawaii 96808-0860. Your request for arbitration will not affect your rights to any other benefits under this plan. You must have fully complied with HMSA's appeals procedures described above and we must receive your request for arbitration within one year of the decision rendered on appeal. In arbitration, one person (the arbitrator) reviews the positions of both parties and makes the final decision to resolve the issue. No other parties may be joined in the arbitration. The arbitration is binding and the parties waive their right to a court trial and jury.

Before arbitration starts, both parties (you and we) must agree on the person to be the arbitrator. If we both cannot agree within 30 days of your request for arbitration, either party may ask the First Circuit Court of the State of Hawaii to appoint an arbitrator.

The arbitration hearing shall be in Hawaii. The rules of the arbitration shall be those of the Dispute Prevention and Resolution, Inc. to the extent not inconsistent with this *Chapter 8: Dispute Resolution*. The arbitration shall be conducted in accord with the Federal Arbitration Act, 9 U.S.C. §1 et seq., and such other arbitration rules as both parties agree on.

The arbitrator will make a decision as quickly as possible and will give both parties a copy of this decision. The decision of the arbitrator is final and binding. No further appeal or court action can be taken except as provided under the Federal Arbitration Act.

HMSA will pay the arbitrator's fee. You must pay your attorney's or witness's fees, if you have any, and we must pay ours. The arbitrator will decide who will pay all other costs of the arbitration.

HMSA waives any right to assert that you have failed to exhaust administrative remedies because you did not select arbitration.

## Chapter 9: Coordination of Benefits and Third Party Liability

### CHAPTER

# 9

#### This Chapter Covers

- What Coordination of Benefits Means ..... 61
- General Coordination Rules ..... 62
- Dependent Children Coordination Rules ..... 62
- Motor Vehicle Insurance Rules ..... 62
- Medicare Coordination Rules ..... 63
- Third Party Liability Rules ..... 63

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#### What Coordination of Benefits Means

##### Coverage that Provides Same or Similar Coverage

You may have other insurance coverage that provides benefits which are the same or similar to this plan.

When this plan is primary, its benefits are determined before those of any other plan and without considering any other plan's benefits. When this plan is secondary, its benefits are determined after those of another plan and may be reduced because of the primary plan's payment. As the secondary plan, this plan's payment will not exceed the amount this plan would have paid if it had been your only coverage. Additionally, when this plan is secondary, benefits will be paid only for those services or supplies covered under this plan.

If there is an applicable benefit maximum under this plan, the service or supply for which payment is made by either the primary or the secondary plan shall count toward that benefit maximum. For example, this plan covers one tuberculin test per calendar year, if this plan is secondary and your primary plan covers one tuberculin test per calendar year, the test covered under the primary plan will count toward the yearly benefit maximum and this plan will not provide benefits for a second test within the calendar year. However, the first twenty days of confinement to a skilled nursing facility that are paid in full by Medicare shall not count toward the benefit maximum.

##### What You Should Do

When you receive services, you need to let us know if you have other coverage.

Other coverage includes:

- Group insurance.
- Other group benefit plans.
- Nongroup insurance.
- Medicare or other governmental benefits.
- The medical benefits coverage in your automobile insurance (whether issued on a fault or no fault basis).

You should also let us know if your other coverage ends or changes.

You will receive a letter from us if we need more information. If you do not give us the details we need to coordinate your benefits, your claims may be delayed or denied.

To help us coordinate your benefits, you should:

- Inform your provider by giving him or her information about the other coverage at the time services are rendered, and
- Indicate that you have other coverage when you fill out a claim form by completing the appropriate boxes on the form.

## Chapter 9: Coordination of Benefits and Third Party Liability

**What We Will Do** Once we have the details about your other coverage, we will coordinate benefits for you. There are certain rules we follow to help us determine which plan pays first when there is other insurance or coverage that provides the same or similar benefits as this plan.

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### General Coordination Rules

This section lists four common coordination rules. The complete text of our coordination of benefits rules is available on request.

**No Coordination Rules**

The coverage without coordination of benefits rules pays first.

**Member Coverage**

The coverage you have other than as a dependent (i.e., as an employee, subscriber, or policyholder) pays before the coverage you have as a spouse or dependent child.

**Active Employee Coverage**

The coverage you have as the result of your active employment or as a dependent of an active employee pays before coverage you hold as a retiree or under which you are not actively employed.

**Earliest Effective Date**

When none of the general coordination rules apply (including those not described above), the coverage with the earliest continuous effective date pays first.

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### Dependent Children Coordination Rules

**Birthday Rule**

For a child who is covered by both parents who are not separated or divorced and have joint custody, the coverage of the parent whose birthday occurs first in a calendar year pays first.

**Court Decree Stipulates**

For a child who is covered by separated or divorced parents and a court decree says which parent has health insurance responsibility, that parent's coverage pays first.

**Court Decree Does Not Stipulate**

For a child who is covered by separated or divorced parents and a court decree does not stipulate which parent has health insurance responsibility, then the coverage of the parent with custody pays first. The payment order for this dependent child is as follows:

- (1) Custodial parent.
- (2) Spouse of custodial parent.
- (3) Other parent.
- (4) Spouse of other parent.

**Earliest Effective Date**

If none of these rules apply, the parent's coverage with the earliest continuous effective date pays first.

---

### Motor Vehicle Insurance Rules

**Automobile Coverage**

If your injuries or illness are due to a motor vehicle accident or other event for which we believe motor vehicle insurance coverage reasonably appears available under Hawaii Revised Statutes Chapter 431, Article 10C, then that motor vehicle coverage will pay before this coverage.

You are responsible for any cost sharing payments required under such motor vehicle insurance coverage. We do not cover such cost sharing payments.

Before we pay benefits under this coverage for an injury covered by motor vehicle insurance, you must give us a list of medical expenses paid by the motor vehicle insurance. The list must show the date expenses were incurred, the provider of service, and the amount paid by the motor vehicle insurance.

## Chapter 9: Coordination of Benefits and Third Party Liability

We will review the list of expenses to verify that the motor vehicle insurance coverage available under Hawaii Revised Statutes Chapter 431, Article 10C is exhausted. After it is verified, you are eligible for covered services in accord with this Guide to Benefits.

Please note that you are also subject to the Third Party Liability Rules at the end of this chapter: (1) if your injury or illness is caused or alleged to have been caused by someone else and you have or may have a right to recover damages or receive payment in connection with the illness or injury, or (2) if you have or may have a right to recover damages or receive payment without regard to fault (other than coverage available under Hawaii Revised Statutes Chapter 431, Article 10C).

Any benefits paid by us in accord with this section or the Third Party Liability Rules, are subject to the provisions described later in this chapter under Third Party Liability Rules.

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### Medicare Coordination Rules

#### This Plan Secondary Payer to Medicare

If you are covered under both Medicare and this plan, and Medicare is allowed by law to be the primary payer, coverage under this plan will be reduced by the amount of benefits paid by Medicare. We will coordinate benefits under this plan up to the Medicare approved charge not to exceed the amount this plan would have paid if it had been your only coverage. If you are entitled to Medicare benefits, we will begin paying benefits after all Medicare benefits (including lifetime reserve days) are exhausted.

If you receive inpatient services and have coverage under Medicare Part B only or have extended your Medicare Part A benefits, we will pay inpatient benefits based on our eligible charge less any payments made by Medicare for Part B benefits (i.e., for inpatient lab, diagnostic and x-ray services).

Benefits will be paid after we apply any deductible you may have under this plan.

#### Facilities or Providers Not Eligible or Entitled to Medicare Payment

When you receive services at a facility or by a provider that is not eligible or entitled to receive reimbursement from Medicare, and Medicare is allowed by law to be the primary payer, we will limit payment to an amount that supplements the benefits that would have been payable by Medicare had the facility or provider been eligible or entitled to receive such payments, regardless of whether or not Medicare benefits are paid.

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### Third Party Liability Rules

#### If You have Coverage Under Workers' Compensation or Motor Vehicle Insurance

If you have or may have coverage under workers' compensation or motor vehicle insurance for the illness or injury, please note:

- **Workers' Compensation Insurance.** If you have or may have coverage under workers' compensation insurance, such coverage will apply instead of the coverage under this Guide to Benefits. Medical expenses from injuries or illness covered under workers' compensation insurance are excluded from coverage under this Guide to Benefits.
- **Motor Vehicle Insurance.** If you are or may be entitled to medical benefits from your automobile coverage, you must exhaust those benefits first, before receiving benefits from us. Please refer to the section in this Chapter entitled "Motor Vehicle Insurance Rules" for a detailed explanation of the rules that apply to your automobile coverage.

#### What Third Party Liability Means

Third party liability is when you are injured or become ill and:

- The illness or injury is caused or alleged to have been caused by someone else and you have or may have a right to recover damages or receive payment in connection with the illness or injury; or
- You have or may have a right to recover damages or receive payment without regard to fault.

## Chapter 9: Coordination of Benefits and Third Party Liability

In such cases, any payment made by us on your behalf in connection with such injury or illness will only be in accord with the following rules.

### What You Need to Do

Your cooperation is required for us to determine our liability for coverage and to protect our rights to recover our payments. We will provide benefits in connection with the injury or illness in accord with the terms of this Guide to Benefits only if you cooperate with us by doing the following:

- **Give Us Timely Notice.** You must give us timely notice in writing of each of the following: (1) your knowledge of any potential claim against any third party or other source of recovery in connection with the injury or illness; (2) any written claim or demand (including legal proceeding) against any third party or against other source of recovery in connection with the injury or illness; and (3) any recovery of damages (including any settlement, judgment, award, insurance proceeds, or other payment) against any third party or other source of recovery in connection with the injury or illness. To give timely notice, your notice must be no later than 30 calendar days after the occurrence of each of the events stated above;
- **Sign Requested Documents.** You must promptly sign and deliver to us all liens, assignments, and other documents we deem necessary to secure our rights to recover payments. You hereby authorize and direct any person or entity making or receiving any payment on account of such injury or illness to pay to us so much of such payment as needed to discharge your reimbursement obligations described above;
- **Provide Us Information.** You must promptly provide us any and all information reasonably related to our investigation of our liability for coverage and our determination of our rights to recover payments. We may ask you to complete an Injury/Illness report form, and provide us medical records and other relevant information;
- **Do Not Release Claims Without Our Consent.** You must not release, extinguish, or otherwise impair our rights to recover our payments, without our express written consent; and
- **Cooperate With Us.** You must cooperate to help protect our rights under these rules. This includes giving notice of our lien as part of any written claim or demand made against any third party or other source of recovery in connection with the illness or injury.

Any written notice required by these Rules must be sent to:

HMSA  
Attn: 8 CA/Other Party Liability  
P.O. Box 860  
Honolulu, Hawaii 96808-0860

If you do not cooperate with us as described above, your claims may be delayed or denied. We shall be entitled to reimbursement of payments made on your behalf to the extent that your failure to cooperate has resulted in erroneous payments of benefits or has prejudiced our rights to recover payments.

### Payment of Benefits Subject to Our Right to Recover Our Payments

If you have complied with the rules above, we will pay benefits in connection with the injury or illness to the extent that the medical treatment would otherwise be a covered benefit payable under this Guide to Benefits. However, we shall have a right to be reimbursed for any benefits we provide, from any recovery received from or on behalf of any third party or other source of recovery in connection with the injury or illness, including, but not limited to, proceeds from any:

- Settlement, judgment, or award;
- Motor vehicle insurance including liability insurance or your underinsured or uninsured motorist coverage;
- Workplace liability insurance;
- Property and casualty insurance;
- Medical malpractice coverage; or
- Other insurance.

## Chapter 9: Coordination of Benefits and Third Party Liability

We shall have a first lien on such recovery proceeds, up to the amount of total benefits we pay or have paid related to the injury or illness. You must reimburse us for any benefits paid, even if the recovery proceeds obtained (by settlement, judgment, award, insurance proceeds, or other payment):

- Do not specifically include medical expenses;
- Are stated to be for general damages only;
- Are for less than the actual loss or alleged loss suffered by you due to the injury or illness;
- Are obtained on your behalf by any person or entity, including your estate, legal representative, parent, or attorney;
- Are without any admission of liability, fault, or causation by the third party or payor.

Our lien will attach to and follow such recovery proceeds even if you distribute or allow the proceeds to be distributed to another person or entity. Our lien may be filed with the court, any third party or other source of recovery money, or any entity or person receiving payment regarding the illness or injury.

If we are entitled to reimbursement of payments made on your behalf under these rules, and we do not promptly receive full reimbursement pursuant to our request, we shall have a right of set-off from any future payments payable on your behalf under this Guide to Benefits.

To the extent that we are not reimbursed for the total benefits we pay or have paid related to your illness or injury, we have a right of subrogation (substituting us to your rights of recovery) for all causes of action and all rights of recovery you have against any third party or other source of recovery in connection with the illness or injury.

Our rights of reimbursement, lien, and subrogation described above, are in addition to all other rights of equitable subrogation, constructive trust, equitable lien and/or statutory lien we may have for reimbursement of these payments. All of these rights are preserved and may be pursued at our option against you or any other appropriate person or entity.

For any payment made by us under these rules, you are still responsible for your copayments, deductibles, timeliness in submission of claims, and other obligations under this Guide to Benefits.

Nothing in these Third Party Liability Rules shall limit our ability to coordinate benefits as described in this Chapter.



**CHAPTER**  
**10**

**This Chapter Covers**

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- When Coverage Begins ..... 68
- When Coverage Ends ..... 69
- Continued Coverage ..... 69
- Privacy Policies and Practices for Member Financial Information ..... 70
- Relationship with Blue Cross and Blue Shield Association ..... 71
- Confidential Information ..... 71
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**Eligibility for Coverage**

**When You are Eligible for Coverage**

To be eligible for coverage, all of the following must be true:

- You are self-employed and engaged in business in the state of Hawaii as a sole proprietor.
- You have a general excise tax license for your business issued by the state of Hawaii.
- You are registered or licensed by the Hawaii Department of Commerce and Consumer Affairs.
- You complete, sign and submit an enrollment form that is accepted by us.
- You have been a legal resident in the state of Hawaii for at least six consecutive months.
- You pay your dues in advance.

We reserve the right to request, at any time, documentation that demonstrates in our sole discretion and to our satisfaction that you meet the above criteria. Your refusal to provide such documentation or to provide documentation that in HMSA’s sole discretion demonstrates the criteria have been met shall result in immediate termination of this coverage.

**Categories of Coverage**

There are different categories of coverage you may hold.

- With single coverage, you, the member, are the only one covered.
- With two-party coverage, you and one dependent are covered. Your dependent must be listed on your enrollment form or added later as a new dependent.
- With family coverage you, the member, and your spouse, and each of your eligible, dependent children have coverage. Each covered family member must be listed on the member's enrollment form or added later as a new dependent.

**Enrollment Process**

You must enroll your spouse or child(ren) by naming him or her on the enrollment form and submitting it within 31 days of the date the spouse or child becomes eligible. If you do not enroll within this time frame, you may enroll at the next open enrollment period. Open enrollment takes place once a year.

If you decline enrollment in this plan for yourself or your dependents (including your spouse) because of other health plan coverage, you may be able to enroll yourself or your dependents in this plan at a later date if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing toward your or your dependents’ other coverage). You must enroll by complying with our usual enrollment process within 31 days after the other coverage ends (or after the employer stops contributing toward the other coverage).

## Chapter 10: General Provisions

### What You Should Know about Enrolling Your Child(ren)

In general, you may enroll a child if the child meets all of these requirements:

- The child is your son, daughter, stepson or stepdaughter, your legally adopted child or a child placed with you for adoption; a child for whom you are the court-appointed guardian, or your eligible foster child (defined as an individual who is placed with you by an authorized placement agency or by judgment, decree or other court order).
- The child is under 26 years of age.

Also, you may enroll children who meet all of the criteria in one of these categories:

- Children with Special Needs
- Children Who Are Newborns or Adopted

### Children with Special Needs

You may enroll your child if he or she is disabled by providing us with written documentation acceptable to us demonstrating that:

- Your child is incapable of self-sustaining support because of a physical or mental disability.
- Your child's disability existed before the child turned 26 years of age.
- Your child relies primarily on you for support and maintenance as a result of his or her disability.
- Your child is enrolled with us under this coverage or another HMSA coverage and has had continuous health care coverage with us since before the child's 26<sup>th</sup> birthday.

You must provide this documentation to us within 31 days of the child's 26<sup>th</sup> birthday and subsequently at our request but not more frequently than annually.

### Children Who are Newborns or Adopted

You may enroll a newborn or adopted child, effective as of the date listed below, if you comply with the requirements described below and enroll the child in accord with our usual enrollment process:

- The birth date of a newborn, providing you comply with our usual enrollment process within 31 days of the child's birth.
- The date of adoption, providing you comply with our usual enrollment process within 31 days of the date of adoption.
- The birth date of a newborn adopted child, providing we receive notice of your intent to adopt the newborn within 31 days of the child's birth.
- The date the child is placed with you for adoption, providing we receive notice of the placement within 31 days of the placement. Placement occurs when you assume a legal obligation for total or partial support of the child in anticipation of adoption.

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### When Coverage Begins

#### When You are Eligible to Receive Benefits

This coverage takes effect and you are eligible to receive benefits on your effective date, as long as:

- Your initial dues were paid;
- We accepted your enrollment form and gave you written notice of your effective date. By submitting the enrollment form, you also accept and agree to the provisions of our constitution and bylaws now in force and as amended in the future; and
- You are not in the hospital on the day coverage goes into effect.

If you are inpatient when this coverage begins and you had no other insurance or coverage immediately prior, then coverage for services related to the hospitalization begins on the effective date of this coverage. If you had other insurance or coverage immediately prior, then coverage for any services related to the hospitalization either a) begins on the effective date of this coverage, or b) does not begin until the day after your discharge from the hospital or other inpatient facility. We will work with your prior insurer or coverage to determine which option applies to you. This limitation does not apply to you if you had medical coverage with us immediately prior to the effective date of this coverage. Please call us if this limit applies to you so that we can help you determine your rights to coverage.

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### When Coverage Ends

#### Reasons for Coverage Termination

You may terminate your coverage at any time by writing us a letter.

We may terminate your coverage at any time if you do not meet the criteria described in *When You are Eligible for Coverage* above or fail to respond within 30 days to our request that you provide documentation sufficient to demonstrate that you meet the criteria.

If your coverage ends, you are not eligible to receive benefits under this coverage after the termination date.

Your coverage will end at the end of the month in which any of these take place:

- You choose to end this coverage. In this case, you must provide written notice of your intent to terminate 30 days before the termination date.
- You fail to make payments to us when due.
- We end our agreement with you by providing you written notice 30 days prior to termination.
- For *the member's spouse*, upon your termination of coverage or upon the dissolution of the marriage.
- For *the member's children*, when any of the following occurs:
  - The member's coverage terminates; or
  - The child fails to meet the criteria outlined earlier in this chapter under *What You Should Know about Enrolling Your Child(ren)*.

#### Notifying Us when Your Child's Eligibility Ends

You must inform us, in writing, if a child no longer meets the eligibility requirements. You must notify us on or before the first day of the month following the month the child no longer meets the requirements. For example, let's say that your child turns 26 on June 1. You would need to notify us by July 1.

If you fail to inform us that your child is no longer eligible, and we make payments for services on his or her behalf, you must reimburse us for the amount we paid.

#### Termination for Fraud

Your eligibility for coverage will end if you use this coverage fraudulently or intentionally misrepresent or conceal material facts on your enrollment form or in any claim for benefits.

If we determine that you have committed fraud or made an intentional misrepresentation or concealment of material facts, we will provide you written notice 30 days prior to termination of your coverage. During that time, you have a right to appeal our determination of fraud or intentional misrepresentation. For more information on your appeal rights, see *Chapter 8: Dispute Resolution*.

If your coverage is terminated for fraud, intentional misrepresentation, or the concealment of material facts:

- We will not pay for any services or supplies provided after the date the coverage is terminated.
- You agree to reimburse us for any payments we made under this coverage.
- We will retain our full legal rights. This includes the right to initiate a civil action based on fraud, concealment or misrepresentation.

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### Continued Coverage

#### Other Continuation Coverage

You may be eligible for one of HMSA's individual payment plans. Please call us for more information.

#### Continued Coverage if Member Dies

Upon the death of a member, his or her spouse, if not eligible for group coverage, may become a member under an individual payment plan. In this case, all dependent children of such deceased member may continue to be enrolled as though they were dependents of such new member.

## Chapter 10: General Provisions

### Continued Coverage if You have Medicare

When you are no longer eligible for this coverage and are enrolled in Medicare Parts A and B, you may be eligible to enroll in another HMSA plan. If you would like more information, call us at the number listed on the back cover of this guide.

### Rejoining the Plan

If you cancel your coverage, you can rejoin the plan as long as you meet the requirements listed in the section *Eligibility for Coverage* above. However, you can reapply only after waiting at least 12 months from your previous cancellation date and during the open enrollment period that is held once a year. After we accept your enrollment form and dues, we will give you a new member card and a new effective date.

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## Privacy Policies and Practices for Member Financial Information

### Notice of our privacy policies and practices for personal financial information required by law\*

HMSA and our affiliated organizations throughout the state of Hawaii have established the following policies and practices:

- Maintain physical, electronic, and procedural safeguards to protect the privacy, confidentiality and integrity of personal information.
- Ensure that those in our workforce who have access to or use your personal information need that information to perform their jobs and have been trained to properly handle personal information. Our employees are fully accountable to management for following our policies and practices.
- Require that third parties who access your personal information on our behalf comply with applicable laws and agree to HMSA's strict standards of confidentiality and security.

Effective July 1, 2002, HMSA is required by state law to provide an annual notice of our privacy policies and practices for personal financial information to members that are enrolled in our individual health plans. This section contains information regarding how we collect and disclose personal financial information about our members to our affiliates and to nonaffiliated third parties. This applies to former as well as current HMSA members.

\* Privacy of Consumer Financial Information, H.R.S. Chapter 431, Article 3A

### Collection of personal financial information

HMSA collects personal financial information about you that is necessary to administer your health plan. We may collect personal financial information about you from sources such as enrollment forms and other forms that you complete, and your transactions with us, our affiliates or others.

### Sharing of personal financial information

HMSA may share with our affiliates and with nonaffiliated third parties any of the personal financial information that is necessary to administer your health plan, as permitted by law. Nonaffiliated third parties are those entities that are not part of the family of organizations controlled by HMSA. We do not otherwise share your personal financial information with anyone without your permission.

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### Relationship with Blue Cross and Blue Shield Association

You hereby expressly acknowledge your understanding that this Agreement constitutes a contract solely between you and HMSA, which is an independent plan operating under a license from the Blue Cross and Blue Shield Association, an association of independent Blue Cross and Blue Shield Plans, (the "Association") permitting HMSA to use the Blue Cross and Blue Shield Service Marks in the State of Hawaii, and that HMSA is not contracting as the agent of the Association. You further acknowledge and agree that you have not entered into this Agreement based upon representations by any person other than HMSA and that no person, entity, or organization other than HMSA shall be held accountable or liable to you for any of HMSA's obligations to you created under this Agreement. This paragraph shall not create any additional obligations whatsoever on the part of HMSA other than those obligations created under other provisions of this Agreement.

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### Confidential Information

Your medical records and information about your care are confidential. HMSA does not use or disclose your medical information except as allowed or required by law. You may need to provide information to us about your medical treatment or condition. In accordance with law, we may use or disclose your medical information (including providing this information to third parties) for the purposes of payment activities and health care operations such as quality assurance, disease management, provider credentialing, administering the plan, complying with government requirements, and research or education.

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### Dues and Terms of Coverage

#### **Dues and Timely Payments**

You must pay us on or before the first day of the month in which benefits are to be provided. We have the right to change the monthly dues after 30 days written notice to you.

#### **Authority to Modify Coverage**

We have the authority to modify the Agreement as long as we give 30 days prior written notice to you regarding the modification.

#### **Governing Law**

To the extent not superseded by the laws of the U.S., this coverage will be construed in accord with and governed by the laws of the state of Hawaii. Any action brought because of a claim against this coverage will be litigated, arbitrated, or otherwise resolved in the state of Hawaii and in no other.

#### **Payment in Error**

If for any reason we make payment under this coverage in error, we may recover the amount we paid.

#### **Notice Address**

You may send any notice required by this chapter to:

**HMSA  
P.O. Box 860  
Honolulu, Hawaii 96808-0860**

Any notice from us will be acceptable when addressed to you at your address as it appears in our records.



**CHAPTER**  
**11**

<b>Accidental Injury</b>	An injury, separate from a disease or bodily infirmity of any other cause, that happens by chance and needs medical care right away.
<b>Acute Care</b>	Inpatient 24-hour hospital care that needs physician and nursing care on a minute-to-minute, hour-to-hour basis.
<b>Actual Charge</b>	The amount a provider bills for a covered service or supply.
<b>Ancillary Services</b>	Facility charges other than room or board. For example, charges for inpatient drugs and biologicals, dressings, or medical supplies.
<b>Annual Deductible</b>	The fixed dollar amount you pay each calendar year before benefits become available for certain services.
<b>Admission</b>	The formal acceptance of a patient into a facility for medical, surgical, or obstetric care.
<b>Agreement</b>	The document made up of: <ul style="list-style-type: none"> <li>▪ This Guide to Benefits;</li> <li>▪ Any riders or amendments; and</li> <li>▪ The enrollment form submitted to us.</li> </ul>
<b>Alcohol Dependence</b>	Any use of alcohol that produces a pattern of pathological use that cause impairment in social or occupational functions or produces physiological dependence evidenced by physical tolerance or withdrawal.
<b>Allogeneic Transplant</b>	Transplant in which the tissue or organ for a transplant is obtained from someone other than the person receiving the transplant.
<b>Ambulance Service</b>	Local air or ground emergency transport to a hospital in the surrounding area where your transport began.
<b>Ambulatory Surgical Center</b>	A facility that provides surgical services on an outpatient basis for patients who do not need an inpatient, acute care hospital bed.
<b>Anesthesia</b>	The use of anesthetics to produce loss of feeling or consciousness, usually with medical treatment such as surgery.
<b>Annual Copayment Maximum</b>	The maximum amount you pay for most covered services in a benefit period. The copayment maximum is reached from deductible and copayment amounts you pay in any given calendar year.
<b>Arbitration</b>	When one person (an arbitrator) reviews the positions of two parties who have a dispute and makes a decision to end the dispute.

## Chapter 11: Glossary

<b>Assisting Surgeon</b>	A physician who actively assists the physician in charge during a surgical procedure.
<b>Autologous Transplant</b>	Transplant in which the tissue or organ for a transplant is obtained from the person receiving the transplant.
<b>Benefit Maximum</b>	The maximum benefit amount allowed for certain covered services. A benefit maximum may limit the dollar amount, the duration, or the number of visits for covered services.
<b>Benefits</b>	Those medically necessary services and supplies that qualify for payment under this coverage.
<b>Bereavement Services</b>	Services that focus on healing from emotional loss.
<b>Biofeedback</b>	A technique in which a person uses information about a normally unconscious body function, such as blood pressure, to gain conscious control over that function. The condition to be treated must be a normally unconscious physiological function. A device or feedback monitoring equipment (i.e., external feedback loop) must be used to treat the condition. The purpose of treatment is to exert control over that physiological function.
<b>Biological Therapeutics and Biopharmaceuticals</b>	Any biology-based therapeutics that structurally mimic compounds found in the body. This includes recombinant proteins, monoclonal and polyclonal antibodies, peptides, antisense oligonucleotides, therapeutic genes, and certain therapeutic vaccines.
<b>Blood Transfusion</b>	Transferring blood products such as blood, blood plasma, and saline solutions into a blood vessel, usually a vein.
<b>BlueCard Participating Provider</b>	A provider that participates with the BlueCard Program. BlueCard participating providers file claims for you and accept the eligible charge as payment in full.
<b>BlueCard Program</b>	The Blue Cross and Blue Shield Association program that gives HMSA members access to participating providers throughout the U.S.
<b>Breast Prostheses (External)</b>	Artificial breast forms intended to simulate breasts for women who have uneven or unequal-sized breasts who decide not to, or are waiting to, undergo surgical breast reconstruction after a covered mastectomy or lumpectomy. They include mastectomy bras (surgical bras), forms, garments and sleeves.
<b>Calendar Year</b>	The period starting January 1 and ending December 31 of any year. The first calendar year for anyone covered by this plan begins on that person's effective date and ends on December 31 of that same year.
<b>Carryover of Benefits</b>	The provision that if you were covered by HMSA under a different coverage just prior to this coverage, any maximums you accrued under the previous coverage may carry forward to meet the maximum amounts under this program. Carryover of benefits includes any amounts you paid toward meeting your copayment maximum.
<b>Chemotherapy</b>	Treatment of infections or malignant diseases by drugs that act selectively on the cause of the disorder, but which may have substantial effects on normal tissue. Chemotherapy drugs must be FDA approved.
<b>Chemotherapy – Oral</b>	An FDA-approved oral cancer treatment that may be delivered for self-administration under the direction or supervision of a Provider outside of a hospital, medical office, or other clinical setting.

## Chapter 11: Glossary

<b>Child</b>	Means any of the following: your son, daughter, stepson or stepdaughter, your legally adopted child, or a child placed with you for adoption, a child for whom you are the court-appointed guardian, or your eligible foster child (defined as an individual who is placed with you by an authorized placement agency or by judgment, decree or other court order).
<b>Chiropractor</b>	A health care professional who practices the system of healing through spinal manipulation and specific adjustment of body structures.
<b>Claim</b>	A written request for payment of benefits for services covered by this coverage.
<b>Consultation Services</b>	A formal discussion between physicians on a case or its treatment.
<b>Contact Lenses</b>	Ophthalmic corrective lenses ground as prescribed by a physician or optometrist who fit the lenses directly to your eyes.
<b>Contraceptives</b>	Any oral medicine or device that prevents pregnancy.
<b>Contraceptive Services</b>	Services that promote the use of prescription contraceptives supplies or devices to prevent pregnancy.
<b>Coordination of Benefits (COB)</b>	Applies when you are covered by more than one coverage that provides benefits for like services.
<b>Copayment</b>	A copayment applies to most covered services and is either a fixed percentage of the eligible charge or a fixed dollar amount. Exception: For services provided at a participating facility, your copayment is based on the lower of the facility's actual charge or the maximum allowable fee. You owe a copayment even if the facility's actual charge is less than the maximum allowable fee.
<b>Cosmetic Services</b>	Services that are primarily intended to improve your natural appearance but do not restore or materially improve a physical function, or are prescribed for psychological or psychiatric reasons.
<b>Covered Services</b>	Services or supplies that meet payment determination criteria and are listed in this guide in <i>Chapter 4: Description of Benefits</i> .
<b>Custodial Care</b>	Care that helps you meet your daily living activities. This type of care does not need the ongoing attention and help from licensed medical or trained paramedical staff.
<b>Custom-Fabricated</b>	Items which are individually made for a specific patient (no other patient would be able to use it) starting with basic materials including, but not limited to, plastic, metal, leather, or cloth in the form of sheets, bars, etc. It involves substantial work such as vacuum forming, cutting, bending, molding, sewing, etc. It may involve the incorporation of some prefabricated components but it involves more than trimming, bending, or making other modifications to a substantially prefabricated item.
<b>Deductible</b>	The fixed dollar amount you pay for certain covered services before benefits are available in a calendar year.
<b>Deluxe/Upgraded Items</b>	Items that have certain convenience or luxury features that enhance standard or basic equipment. Standard equipment is equipment that meets the medical needs of a patient to perform activities of daily living primarily in the home and is not designed or customized for a specific individual's use.

## Chapter 11: Glossary

<b>Detoxification Services</b>	A process of detoxifying a person who is dependent on alcohol and/or drugs. The process involves helping a person through the period of time needed to get rid of, by metabolic or other means, the intoxicating alcohol or drug dependency factors.
<b>Dependent</b>	The member's spouse and/or eligible child(ren).
<b>Diagnosis</b>	The medical description of the disease or condition.
<b>Diagnostic Testing</b>	A measure used to help identify the disease process and signs and symptoms.
<b>Drug</b>	Any chemical compound that may be used on or given to help diagnose, treat or prevent disease or other abnormal condition, to relieve pain or suffering, or to control or improve any physiologic or pathogenic condition.
<b>Drug Dependence</b>	Any pattern of pathological use of drugs that causes impairment in social or occupational function and produces psychological or physiological dependence or both, as evidenced by physical tolerance or withdrawal.
<b>Dues</b>	The monthly premium amount for HMSA membership.
<b>Durable Medical Equipment</b>	<p>An item that meets these criteria:</p> <ul style="list-style-type: none"><li>▪ FDA-approved for the purpose that it is being prescribed.</li><li>▪ Able to withstand repeated use.</li><li>▪ Primarily and customarily used to serve a medical purpose.</li><li>▪ Appropriate for use in the home. <i>Home</i> means the place where you live other than a hospital or skilled or intermediate nursing facility.</li><li>▪ Necessary and reasonable for the treatment of an illness or injury, or to improve the functioning of a malformed body part. It should not be useful to a person in the absence of illness or injury</li></ul> <p>Examples of durable medical equipment include oxygen equipment, hospital beds, mobility assistive equipment (wheelchairs, walkers, power mobility devices), insulin pumps, breast pumps.</p>
<b>Effective Date</b>	The date on which you are first eligible to receive benefits under this coverage.
<b>Eligible Charge</b>	The Eligible Charge is the lower of either the provider's actual charge or the amount we establish as the maximum allowable fee. HMSA's payment, and your copayment, are based on the eligible charge. Exception: For services provided by participating facilities, HMSA's payment is based on the maximum allowable fee and your copayment is based on the lower of the actual charge or the maximum allowable fee.
<b>Emergency</b>	A medical condition accompanied by acute symptoms of sufficient severity (including severe pain) so that a prudent layperson could reasonably expect the absence of immediate medical attention to result in: 1) serious risk to the health of the person (or, with respect to a pregnant woman, the health of the woman and her unborn child); 2) serious impairment to bodily functions; or 3) serious dysfunction of any bodily organ part.
<b>Facility</b>	Examples include hospitals, skilled nursing facilities, and ambulatory surgical facilities.
<b>False Statement</b>	Any fraudulent or intentional misrepresentation you made on your membership enrollment form or in any claims for benefits.
<b>Family Coverage</b>	Means coverage for the member, his or her spouse, and each of his or her eligible children.

## Chapter 11: Glossary

<b>Family Member</b>	The member's spouse and/or children who are eligible and enrolled for this coverage.
<b>Foot Orthotics</b>	Devices that are placed into shoes to assist in restoring or maintaining normal alignment of the foot, relieve stress from strained or injured soft tissues, bony prominences, deformed bones and joints and inflamed or chronic bursae.
<b>Frame</b>	A standard plastic eyeglass frame or similar frame into which two lenses are fitted.
<b>Generic Drug</b>	A drug that is prescribed or dispensed under its commonly used generic name rather than a brand name, is not protected by patent, or is identified by HMSA as "generic".
<b>Guide to Benefits</b>	This document, along with any riders or amendments that provides a written description of your health care coverage.
<b>HMSA</b>	Hawai'i Medical Service Association, an independent licensee of the Blue Cross and Blue Shield Association.
<b>HMSA Directory of Participating Providers</b>	A complete list of HMSA participating providers.
<b>HMSA Participating Provider</b>	A provider that contracts with HMSA, files claims for you, accepts the eligible charge as payment in full, and handles precertification for you.
<b>HMSA Select Prescription Drug Formulary</b>	A list of drugs by therapeutic category published by HMSA.
<b>High-Dose Chemotherapy</b>	A form of chemotherapy in which the dose and/or manner of administration is expected to damage a person's bone marrow or suppress bone marrow function so that a stem-cell transplant is needed.
<b>High-Dose Radiotherapy</b>	A form of radiation therapy in which the dose and/or manner of administration is expected to damage a person's bone marrow or suppress bone marrow function so that a stem-cell transplant is needed.
<b>Homebound</b>	Due to an illness or injury, you are unable to leave home, or leaving your home requires a large and taxing effort.
<b>Home Health Agency (HHA)</b>	An approved agency that provides skilled nursing care in your home.
<b>Home Infusion Therapy</b>	Treatment in the home that involves giving nutrients, antibiotics and other drugs and fluids intravenously or through a feeding tube. Drugs must be FDA approved.
<b>Hospice Program</b>	A program that provides care in a comfortable setting for patients who are terminally ill and have a life expectancy of six months or less. Care is normally provided in the patient's home.
<b>Hospital</b>	An institution that provides diagnostic and therapeutic services for surgical and medical diagnosis, treatment and care of injured or sick persons.
<b>Illness or Injury</b>	Any bodily disorder, injury, disease or condition, including pregnancy and its complications.
<b>Immediate Family Member</b>	Your child, spouse, parent, or yourself.

## Chapter 11: Glossary

<b>Immunization</b>	An injection with a specific antigen to promote antibody formation to make you immune to a disease or less susceptible to a contagious disease.
<b>Incidental Procedure</b>	A procedure that is an integral part of another procedure. Such procedures are not reimbursed separately.
<b>Inhalation Therapy</b>	Therapy to treat conditions of the cardiopulmonary system.
<b>Injection</b>	The introduction of a drug, biological therapeutic, biopharmaceutical, or vaccine into the body by using a syringe and needle. Injectable drugs must be FDA approved.
<b>Inpatient Admission</b>	A stay in an inpatient facility.
<b>Integrated Case Management</b>	A program that addresses the specialized care needs of patients with severe or chronic illnesses or injuries.
<b>Intravenous Injection</b>	An injection made into the vein.
<b>In Vitro Fertilization</b>	A way to treat infertility in women.
<b>Laboratory Services</b>	Services used to help diagnose, prevent, or treat disease.
<b>Legal Resident</b>	Legal resident means (1) every individual domiciled in the state of Hawaii, and (2) every other individual whether domiciled in the state of Hawaii or not, who resides in the state. To “reside” in the state means to be in the state of Hawaii for other than a temporary or transitory purpose. Every individual who is in the state of Hawaii for more than two hundred days of the taxable year in the aggregate shall be presumed to be a resident of the state of Hawaii.
<b>Lenses</b>	Ophthalmic corrective lenses ground as prescribed by a physician or optometrist for fitting into a frame.
<b>Limited Services</b>	Those covered services that are limited per service, per episode, per calendar year or per lifetime.
<b>Mammogram</b>	An x-ray exam of the breast using equipment dedicated specifically for mammography.
<b>Mammography (screening)</b>	An x-ray film that screens for breast abnormalities.
<b>Maximum Allowable Fee</b>	The amount we establish as the maximum amount HMSA will pay for covered services and supplies.
<b>Medicaid</b>	A form of public assistance sponsored jointly by the federal and state governments providing medical assistance for eligible persons whose income falls below a certain level. The Hawaii Department of Human Services pursuant to Title XIX of the federal Social Security Act administers this program.
<b>Medication</b>	The treatment of disease without surgery.
<b>Medicine</b>	To diagnose and treat disease and to maintain health.
<b>Member</b>	The person who meets eligibility requirements and who executes the enrollment form that is accepted in writing by us.

## Chapter 11: Glossary

<b>Member Card</b>	Your member card issued to you by us. You must present this card to your provider at the time you receive services.
<b>Mental Illness/Disorder</b>	A syndrome of clinically significant psychological, biological, or behavioral abnormalities that result in personal distress or suffering, impairment of capacity to function, or both. Mental illness and disorder are used interchangeably in this guide and as defined in the most recent Diagnostic and Statistical Manual of Mental Disorders, published by the American Psychiatric Association, or in the International Classification of Disease.
<b>Newborn</b>	A recently born infant.
<b>Newborn Care</b>	All routine non-surgical physician services and nursery care provided to a newborn during the mother's initial hospital stay.
<b>Non-Assignment</b>	When benefits for covered services and supplies cannot be transferred or assigned to anyone for use.
<b>Nonparticipating Providers</b>	Providers that are not under contract with HMSA or any other Blue Cross and/or Blue Shield Plan.
<b>Nurse Midwife</b>	A health care professional who provides services such as pre and post natal care, normal delivery services, routine gynecological services, and any other services within the scope of his or her certification.
<b>Occupational Therapy</b>	A form of therapy involving the treatment of neurological and musculoskeletal dysfunction through the use of specific tasks or goal-directed activities designed to improve the functional performance of an individual.
<b>Online Care</b>	Care provided by video conferencing, telephone or web if obtained from HMSA Online.
<b>Ophthalmologist</b>	A physician specializing in the diagnosis and treatment of diseases and defects of the eye.
<b>Organ Donor Services</b>	Services related to the donation of an organ.
<b>Optician</b>	One who fits, adjusts and dispenses glasses and other optical devices, on the written prescription of a licensed physician or optometrist.
<b>Optometrist</b>	One who specializes in the examination, diagnosis, treatment and management of diseases and disorders of the visual system, the eye and related structures.
<b>Oral Surgeon</b>	A dentist licensed as a doctor of dentistry (D.M.D.) or dental surgery (D.D.S.) to diagnose and treat oral conditions that need surgery.
<b>Orthotics/Orthotic Devices/Orthoses</b>	Rigid or semi-rigid devices which are used for the purpose of supporting a weak or deformed body part or restricting or eliminating motion in a diseased or injured part of the body. They must provide support and counterforce (i.e., a force in a defined direction of a magnitude at least as great as a rigid or semi-rigid support) on the limb or body part that it is being used to brace. An orthotic can be either prefabricated or custom-fabricated.
<b>Osteopathy</b>	Medicine that specializes in diseases of the bone.
<b>Osteoporosis</b>	The loss of minerals from the bone.

## Chapter 11: Glossary

<b>Other Brand Name Drug, Supply, or Insulin</b>	A brand name drug, supply, or insulin that is not listed as preferred on the HMSA Select Prescription Drug Formulary.
<b>Other Providers</b>	Health care providers other than facilities and practitioners. Examples include hospice agencies, ambulance services, retail pharmacies, home medical equipment suppliers, and independent labs.
<b>Our</b>	Reference to HMSA (Hawai'i Medical Service Association).
<b>Outpatient</b>	Care received in a practitioner's office, the home, the outpatient department of a hospital or ambulatory surgery center.
<b>Participating Provider</b>	A provider that participates with us or a Blue Cross and/or Blue Shield Plan.
<b>Physical Therapy</b>	A form of therapy involving treatment of disease, injury, congenital anomaly or prior therapeutic intervention through the use of therapeutic modalities and other interventions that focus on a person's ability to go through the functional activities of daily living and on alleviating pain.
<b>Physician Services</b>	Professional services necessarily and directly performed by a doctor to treat an injury or illness.
<b>Physician</b>	A medical doctor (M.D.), doctor of osteopathy (D.O.), or doctor of podiatric medicine (D.P.M).
<b>Physician Assistant</b>	A practitioner who provides care under the supervision of a physician.
<b>Plan</b>	This hospital and health benefits program offered to you as an eligible employee for purposes of ERISA.
<b>Planned Admission</b>	An admission that can be scheduled in advance because the condition, illness or injury is not immediately life-threatening.
<b>Podiatrist</b>	A health care professional who specializes in conditions of the feet.
<b>Podiatry</b>	Care and study of the foot.
<b>Postoperative Care</b>	Care given after a surgical operation.
<b>Postpartum</b>	The period of time after childbirth.
<b>Precertification</b>	The process of getting prior approval for specified services and devices. Failure to get our approval will result in a denial of benefits if the services or devices do not meet HMSA's payment determination criteria. HMSA participating providers agree to get approval for you. All other providers do not agree to get approval for you, therefore you are responsible.
<b>Preferred Drug, Supply, or Insulin</b>	A brand name drug, supply, or insulin identified as preferred on the HMSA Select Prescription Drug Formulary.
<b>Preoperative Care</b>	Care that occurs, is performed, or is administered before, and usually close to, a surgical operation.
<b>Prescription</b>	The instructions written by a provider with statutory authority to prescribe directing a pharmacist to dispense a particular drug in a specific dose.
<b>Private Duty Nursing</b>	24-hour nursing services by an approved nurse who is dedicated to one patient.

## Chapter 11: Glossary

<b>Prosthetic Appliances</b>	Devices used as artificial substitutes to replace a missing natural part of the body and other devices to improve, aid, or increase the performance of a natural function.
<b>Provider</b>	An approved physician or other practitioner, facility, or other health care provider, such as an agency or program.
<b>Psychologist</b>	An approved provider who specializes in the treatment of mental health conditions.
<b>Radiology</b>	The use of radiant energy to diagnose and treat disease.
<b>Registered Bed Patient</b>	A person who is registered by a hospital or skilled nursing facility as an inpatient for an illness or injury covered by this guide.
<b>Report to Member</b>	The report you receive from us that notes how we applied benefits to a claim. You may receive copies of your report online through My Account on hmsa.com or by mail upon request.
<b>Single Coverage</b>	Coverage for the member only.
<b>Skilled Nursing Facility</b>	A facility that provides ongoing skilled nursing services as ordered and certified by your attending Provider.
<b>Speech Therapy Services</b>	Services for the diagnosis, assessment and treatment of communication impairments and swallowing disorders.
<b>Spouse</b>	Your husband or wife as the result of a marriage who is legally recognized in the state of Hawaii.
<b>Stand by Time</b>	Any period of time that is used for waiting, or is idle.
<b>Subcutaneous Implant</b>	A medication that is surgically placed beneath the skin to release the drug in the bloodstream. An example is the Norplant contraceptive.
<b>Subscriber Number</b>	The number that appears on your HMSA member card.
<b>Substance Abuse Services</b>	Providing medical, psychological, nursing, counseling, or therapeutic services as part of a treatment plan for alcohol or drug dependence or both. Services may include aftercare and individual, group and family counseling services.
<b>Surgical Services</b>	Cutting, suturing, diagnostic, and therapeutic endoscopic procedures; debridement of wounds, including burns; surgical management or reduction of fractures and dislocations; orthopedic casting manipulation of joints under general anesthesia or destruction of localized surface lesions by chemotherapy cryotherapy, or electrosurgery.
<b>Third Party Liability</b>	Our rights to reimbursement when you or your family members receive benefits under this coverage for an illness or injury and you have a lawful claim against another party or parties for compensation, damages, or other payment.
<b>Transplant</b>	The transfer of an organ or tissue for grafting into another area of the same body or into another person.
<b>Treatment</b>	Management and care of the patient to combat a disease or disorder.
<b>Tubal Ligation</b>	A sterilization procedure for women.

## Chapter 11: Glossary

<b>Us</b>	HMSA (Hawai'i Medical Service Association).
<b>Vasectomy</b>	A sterilization procedure for men.
<b>Vision Services</b>	Services that test eyes for visual acuity, and identify and correct visual acuity problems with lenses and other equipment.
<b>We</b>	HMSA (Hawai'i Medical Service Association).
<b>Well-Being Connect</b>	Well-Being Connect is an online health portal that includes a well-being assessment that evaluates your health and lifestyle.
<b>Well-Being Connection</b>	Tools, services, programs, and support to help HMSA members work with their primary care provider to manage all aspects of their health and well-being.
<b>You and Your Family</b>	You and your family members eligible for coverage under this guide.



# HMSA



Blue Cross  
Blue Shield  
of Hawaii

**HAWAI'I MEDICAL SERVICE ASSOCIATION**  
[hmsa.com](http://hmsa.com)

**HONOLULU** • 818 Keeaumoku St. • 96814 • Phone: 948-6111

**HILO, HAWAII** • 670 Ponahawai St., Suite 121 • 96720 • Phone: 935-5441

**KAILUA-KONA, HAWAII** • 75-1029 Henry St., Suite 301 • 96740 • Phone: 329-5291

**KAHULUI, MAUI** • 33 Lono Ave., Suite 350 • 96732 • Phone: 871-6295

**LIHUE, KAUAI** • 4366 Kukui Grove St., Suite 103 • 96766 • Phone: 245-3393

If you are calling from the U.S. Mainland, please call 1 (800) 776-4672. If you need to call a local Hawaii telephone number from the Mainland, the area code is 808.

HMSA is a Hawaii-based health care services organization dedicated, for over 70 years, to improving the health and wellness of individuals and our community. We will provide our customers real value and security by creating a broad range of products that gives them choices of health care plans, provider networks, prices, and other health care services, with a commitment to superior customer service. For more information, visit [hmsa.com](http://hmsa.com).